KIDWELLY TOWN COUNCIL

12th SEPTEMBER 2023

At the meeting of the Hybrid FINANCE COMMITTEE held on Tuesday 12th September 2023 following the Community Development Committee meeting.

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| --- | --- | --- |
| resent | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillor | C.Peters-Bond, A.Herbert, G.Bras, J.Maclaughland, J.Westlake, G.Beer, S.John |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary | A.Padgett |
| Apologies | Councillors | H. Griffiths, E.Reeves-Davies, J.Gilasbey, L.Jones, S.Ratty |
| No aplologies |  | J.Tarsnane |

|  |  |  |
| --- | --- | --- |
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**137 MEMBERS’ DECLARATIONS OF INTEREST**

Minute 143 – councillors J.Maclaughland and G.Beer

**138 FINANCIAL STATEMENTS**

Financial statements up to 31.08.23 had been circulated and were agreed

**139 BILLS FOR PAYMENT – AUGUST/SEPTEMBER 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Invoice** | **Description** | **Total** | **Cat** |
| 1 | Ordnance Survey | 17360 | Map Licence | 65.70 | R |
| 2 | Instant print | 8807337 | Printing | 46.57 | R |
| 3 | SLCC | 244970 | Membership | 187.00 | R |
| 4 | Ellis Samuel | ES 4 a | Additional work July | 2814.00 | E |
| 5 | Water for you | 190091 | Water | 6.38 | R |
| 6 | Welsh Water | 4046093005 | Water toilets | 178.06 | R |
| 7 | Welsh water | 4046092995 | Water PGC | 373.84 | R |
| 8 | Wenallt | 842 | Cutting CCC contract | 3199.20 | E |
| 9 | Scottish & southern | 7349842119 | Electricity Christmas | 70.99 | R |
| 10 | Mavericks - QS | 161 | Town Square | 1603.20 | P |
| 11 | Zoom | 212698791 | Zoom | 25.98 | R |
| 12 | SLCC | 211743-1 | Training - staff | 660.00 | R |
| 13 | Postage | \*\*\*\* | Stamps | 92.50 | R |
| 14 | Infinity | 80538 | Photocopies | 92.18 | R |
| 15 | Ellis Samuel | ES 5 | Estates contract August | 1996.00 | E |
| 16 | KTC staff | \*\*\*\* | Salaries August | 4426.68 | R |
| 17 | HMRC | \*\*\*\* | Staff PAYE August | 1146.05 | R |
| 18 | Ellis Samuel | ES 5a | Additional work - August | 445.00 | E |
| 19 | Fire and security | 233195/6 | Servicing | 246.00 | E |
| 20 | Charles & C0 | P127 | Accountancy | 57.60 | R |
| 21 | Zoom | 216864582 | Zoom | 25.98 | R |
| 22 | Aled Westlake | \*\*\*\* | Banner design - reimbursed | 1400.00 | P |
| 23 | PEAC | 70185 | Copier | 357.88 | R |
| 24 | Infinity | 82205 | Copies | 26.83 | R |
| 25 | One Voice Wales | 7392 | Councillor training | 76 | R |
| 26 | SWS | 1808 | Valuation Pembrey Road | 720 | E |
| 27 | Wenallt | 851 | Path cutting CCC to reimburse | 3199.20 | E |

Statutory provisions:- Items 1-27 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

**140 DIRECT DEBITS – JULY/AUGUST 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 06.07.23 | 3RSIT | Phone/Computer Maintenance | 377.82 |
| 2 | 14.07.23 | Lloyds | Service Charges | 8.70 |
| 3 | 17.07.23 | EDF Energy | Electricity toilets | 74.68 |
| 4 | 18.07.23 | British gas | Electricity | 1854.58 |
| 5 | 19.07.23 | British gas | PGC gas | 42.47 |
| 6 | 24.07.23 | Cathedral Leasing | Feminine hygiene bins | 62.40 |
| 7 | 01.08.23 | Ordnance Survey | Licence | 65.70 |
| 8 | 04.08.23 | 3RSIT | Phone/Computer Maintenance | 377.82 |
| 9 | 11.08.23 | Lloyds | Service Charges | 9.55 |
| 10 | 14.08.23 | EDF Energy | Electricity toilets | 79.05 |
| 11 | 14.08.23 | Visual Capital | Phone/Computer Lease | 557.46 |
| 12 | 17.08.23 | British gas | Electricity | 424.47 |
| 13 | 18.08.23 | British gas | PGC gas | 50.16 |
| 14 | 23.08.23 | Cathedral Leasing | Feminine hygiene bins | 62.40 |
| 15 | 23.08.23 | PEAC | Photocopier | 25.32 |
| 16 | 24.08.23 | PEAC | Photocopier | 25.32 |

Statutory provisions:- Items 2-7, 9,10,12-16 Local Government Act 1972 s111. Items 1,8,11 Telecom Act 1984. Note and **Close** this table from the minutes.

###### **Matters Arising from the Finance Committee Meeting 11th July 2023**

**141 BLACK CAT BADGES**

Samples were examined. In general, members did not feel that they were of sufficient quality therefore further consideration was put off until October’s meeting.

**142 COUNCIL WEBSITE**

Cllr Herbert wants to know about quality assurance, WCAB accessibility and will send further questions to town clerk.

**143 PGC FITNESS ROOM EQUIPMENT AND LEASE**

Declan Smith had requested financial assistance for the purchase of equipment for his Gym and keep fit business. It was noted that the council cannot provide funding for one specific business and not others. A precedent cannot be set although it was recognised that the community is benefiting greatly from his fitness enterprise. Alternative funding sources will be explored.

A future option could be for PGC to fit out a purpose equipt gymnasium.

**PGC Lease**

It was **RESOLVED** to give permission to PGC to sublease a portion of the premises to DecSmithFitness. A lease will be drawn up. Note and **Close** this item.

**144 ASSISTANCE FOR MYNYDD Y GARREG FIREWORKS**

It was **RESOLVED** to release the £600 allocated in the budget. Note and **Close** this item.

**145 ASSISTANCE FOR KAMPS**

It was **RESOLVED** to donate £900 requested for scenery equipment Note and **Close** this item.

**146 CHRISTMAS EXPENDITURE**

It is anticipated that the spend on Christmas items will exceed the £350 allocated in the budget. It was agreed that, if necessary, a budget virement would be approved at the next Full Council when estimated expenditure could be quantified.

**147 BUDGET 2024-2025**

The budget was considered. An additional £8k was proposed for play equipment in Mynydd park. Staff training costs will be increased.

**148 REFERRALS FROM OTHER COMMITTEES**

There were referrals from other committees.

**149 CORRESPONDENCE – AUGUST/SEPTEMBER 2023**

There was no correspondence not dealt with above.