KIDWELLY TOWN COUNCIL

12th DECEMBER 2023

At the meeting of the Hybrid FINANCE COMMITTEE held on Tuesday 12th December 2023 following the Community Development Committee meeting.

|  |  |  |
| --- | --- | --- |
| Present | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillor | C.Peters-Bond, A.Herbert, G.Bras, J.Gilasbey, L.Jones,  |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary  | A.Padgett  |
| Apologies | Councillors | S.Ratty, H.Griffiths, J.Tarsnane, E.Reeves-Davies, J.Westlake, G.Beer, S.John, J.Maclaughland  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |

**276 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**277 FINANCIAL STATEMENTS**

Financial statements up to 30.11.23 had been circulated and were agreed

 **278 BILLS FOR PAYMENT – DECEMBER 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Invoice** | **Description** | **Total** | **Cat** |
| 1 | PGC | 0 | Grant | 12000.00 | R |
| 2 | PEAC | 89226 | Photocopier | 177.88 | R |
| 3 | Cllr Reeves-Davies | 0 | Christmas items | 50.56 | R |
| 4 | Amazon | 171762 | Chairs | 229.60 | C |
| 5 | Robert Morgan | 1397 | Christmas trees | 1515.60 | R |
| 6 | Amazon | 474132303 | Chairs | 128.99 | C |
| 7 | Cllr Gilasbey | 0 | Christmas chocolates | 198.00 | R |
| 8 | Wenallt | 869 | Spraying | 996.00 | E |
| 9 | Welsh water | 4051941467 | Water | 259.79 | E |
| 10 | Amroc | 14869 | PGC heating installation | 22453.44 | C |
| 11 | KTC staff | 0 | Salaries November | 4512.49 | R |
| 12 | Ellis Samuel | ES-8 | Contract November | 1996.00 | E |
| 13 | HMRC | 0 | PAYE - November | 1014.25 | R |
| 14 | Ellis Samuel | ES 8A | Extras November | 870.00 | E |
| 15 | Time for Tea | 1 | Christmas buffet | 109.50 | R |
| 16 | CCC | 0 | Building regs  | 686.00 | E |
| 17 | Water for you | 191998 | Water and rental | 78.38 | R |
| 18 | Bowen & Weaving | 4057 | Stationery | 241.20 | R |
| 19 | Rialtas | 31188 | Staff training | 228.00 | R |
| 20 | S.G.Fencing | 149 | Cemetery fencing | 2766.00 | E |

Statutory provisions:- Items 1-20 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

**279 DIRECT DEBITS – NOVEMBER 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 07.11.23 | 3RSIT | Phone/Computer Maintenance | 385.02 |
| 2 | 10.11.23 | Lloyds | Service Charges | 9.55 |
| 3 | 13.11.23 | Visual capital | Phone/Computer Lease | 557.46 |
| 4 | 14.11.23 | EDF Energy | Electricity toilets | 77.06 |
| 5 | 22.11.23 | Data protection | Annual fee | 35.00 |
| 6 | 23.11.23 | Cathedral Leasing | Feminine hygiene bins | 62.40 |

Statutory provisions:- Items 2, 4-6 Local Government Act 1972 s111. Items 1,3 Telecom Act 1984. Note and **Close** this table from the minutes.

###### **Matters Arising from the Finance Committee Meeting 14th November 2023**

**280 BLACK CAT BADGES**

Samples were examined. In general, members did not feel that they were of sufficient quality therefore further consideration was put off until January’s meeting.

**281 COUNCIL WEBSITE**

Cllr Herbert was thanked for his considerable input into the consideration of the new website, quality assurance, and WCAB accessibility. Several quotes had been received, some very comprehensive, others not. It was **RESOLVED** to engage Aubergine. A detailed list of options available was included in the quotation. The basis minimum initial requirement will be £1,274 plus VAT. 30% will be due on contract signing.

**282 PRINCESS GWENLLIAN CENTRE FUNDING**

**A – Heating -** The heating system has been installed.

**B – Annual Grant -** The grant has been paid. Note and **Close** this item.

**283 CHRISTMAS EXPENDITURE**

The January 2024 meeting will consider the purchase of additional lights for 2024.

**284 FOOD AND DRINK FESTIVAL**

It was **RESOLVED** to grant the £2,500 requested to assist with costs of the next festival. To fund this, £2000 will be vired from the History Shed and £2000 from the Industrial Museum.

**285 REFERRALS FROM OTHER COMMITTEES**

Playground Maintenance:-

Costs for inspections:- 2 out of 4 tenders sent out have been returned.

A £12427.36 – not including Water Street Park as it has wooden equipment.

B £11728.00 – for all 4 sites.

It was **RESOLVED** to accept the tender from company B.

To fund this, virements will be made:-

£2,400 from parks maintenance

£1,000 from floral enhancement

£4,800 from councillor’s dependants allowance

£3,000 from elections

**286 CORRESPONDENCE – NOVEMBER/DECEMBER 2023**

There was no correspondence not dealt with above.