KIDWELLY TOWN COUNCIL

14th NOVEMBER 2023

At the meeting of the Hybrid FINANCE COMMITTEE held on Tuesday 14th November 2023 following the Community Development Committee meeting.

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| --- | --- | --- |
| resent | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillor | C.Peters-Bond, A.Herbert, G.Bras, G.Beer, S.John, J.Gilasbey, L.Jones,  |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary  | A.Padgett  |
| Apologies | Councillors | J.Maclaughland, S.Ratty, H.Griffiths, J.Tarsnane, E.Reeves-Davies, J.Westlake |
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**224 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**225 FINANCIAL STATEMENTS**

Financial statements up to 30.10.23 had been circulated and were agreed

 **226 BILLS FOR PAYMENT – NOVEMBER 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Invoice** | **Description** | **Total** | **Cat** |
| 1 | Mayor | \*\*\*\* | Christmas lighting | 330.12 | C |
| 2 | Matthew Leader | 423559 | Fencing | 479.00 | E |
| 3 | Debbie Rollason | \*\*\*\* | Buffet - Rememberance | 280.00 | R |
| 4 | Stephen Clarke | SC4 | Electrician | 495.39 | E |
| 5 | Matthew Leader | 423560 | Fencing | 123.00 | E |
| 6 | Post Office | \*\*\*\* | Postage | 100.00 | R |
| 7 | Glasdon | 1873719 | Bins | 2140.34 | C |
| 8 | CCC Pensions | \*\*\*\* | Pensions | 7563.16 | R |
| 9 | HMRC | \*\*\*\* | Staff PAYE October | 1014.25 | R |
| 10 | Ellis Samuel | ES 10 | Estates Contract | 1996.00 | E |
| 11 | J Parker Dutch Bulbs | 50773410 | Daffodils | 795.60 | R |
| 12 | Infinity | 82756 | Photocopies | 71.85 | R |
| 13 | MoneySoft | 312527 | Licence - Payroll | 98.40 | R |
| 14 | Apse | 1720 | Training - Matthew R. | 220.80 | R |
| 15 | Amroc | 14756 | PGC - Heating | 24000.00 | C |
| 16 | Eastern Stone | 13720 | Scalpings | 1291.96 | E |
| 17 | Rapid Racking | 182222 | Shelving | 237.60 | C |
| 18 | Stephen Clarke | SC5 | Electrician | 960.00 | E |
| 19 | Zoom | 225263446 | Zoom | 25.98 | R |
| 20 | Wenallt Spraying | 862 | Spraying | 3199.20 | E |
| 21 | Ellis Samuel | es10 a | Extra October | 560.00 | E |
| 22 | Eric James | 3002 | PGC landscaping | 2305.00 | E |
| 23 | Eric James | 2982 | Cemetery topping | 150.00 | E |
| 24 | Fire & sec. alarms | 231613 | Servicing | 156.00 | R |
| 25 | GG Locksmith | 2798 | Broken latches and keys | 80.00 | E |
| 26 | Barratt | 401 | Quay Structural report | 480.00 | E |
| 27 | Pembrey Pottery | 23111303 | Christmas plaque | 20.00 | R |
| 28 | PDG | 14387q8P | Transforming High Sts Course | 431.04 | R |
| 29 | Water for you | 191453 | Water | 6.38 | R |
| 30 | XL Displays | 204982 | Noticeboard | 529.20 | R |
| 31 | Didital printing | 479166 | Christmas cards | 115.34 | R |
| 32 | Listed buildings | qaeqg4 | Course - estates | 46.50 | E |
| 33 | Eastern stone | 13742 | Scalpins | 2146.06 | E |
| 34 | Fire & security | 231613 | Servicing | 156.00 | E |
| 35 | Travis Perkins | 126 | Postcrete & accessories | 100.45 | E |

Statutory provisions:- Items 1-35 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

**227 DIRECT DEBITS – OCTOBER 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 05.10.23 | 3RSIT | Internet | 385.02 |
| 2 | 13.10.2023 | Lloyds | Service Charges | 8.70 |
| 3 | 16.10.23 | EDF Energy | Electricity toilets | 76.18 |
| 4 | 17.10.23 | 3RSIT | Phone/Computer Maintenance | 71.99 |
| 5 | 17.10.23 | British gas | Electricity | 504.07 |
| 6 | 20.1023 | British gas | PGC gas | 57.10 |
| 7 | 23.10.23 | Cathedral Leasing | Feminine hygiene bins | 62.40 |

Statutory provisions:- Items 2,3 5-8 Local Government Act 1972 s111. Items 1,4 Telecom Act 1984. Note and **Close** this table from the minutes.

###### **Matters Arising from the Finance Committee Meeting 10th October 2023**

**228 BLACK CAT BADGES**

Samples were examined. In general, members did not feel that they were of sufficient quality therefore further consideration was put off until November’s meeting.

**229 COUNCIL WEBSITE**

Cllr Herbert wants to know about quality assurance, WCAB accessibility and will send further questions to town clerk.

**230 PRINCESS GWENLLIAN CENTRE FUNDING**

**A – Heating**

The heating system is inadequate. The vestibule needs a new combi-boiler to heat the front part of the building. 2 smaller more efficient boilers are required for the different sections of the rear hall. This work should be done as soon as possible as the new Gym needs heating and a hot water supply. More extensive work can be done when the C.I.C. is formed and grants can be applied for. Utility bills need to be divided between hall and council. The work will cost £46k. There is £41k left in the budget for renovations. It was previously **RESOLVED** to go ahead with the work, taking £36k from the budget and using £10k from capital.

**B – Annual Grant**

It was **RESOLVED** to release the £12k allocated in the current budget for hall running costs.

It was further **RESOLVED** to grant £24k in the budget for the year 2024-2025. This will allow for the employment of a manager, enabling more events to be held, increase efficiency therefore leading to increased income and ultimate self-sufficiency. The level of grant will be reviewed annually dependant on need.

**231 CHRISTMAS EXPENDITURE**

It is anticipated that the spend on Christmas items will exceed the £350 allocated in the budget. It was previously agreed that, if necessary, a budget virement would be approved at the next Full Council when estimated expenditure could be quantified.

**232 BUDGET 2024-2025**

The budget was considered – 6th draft. The increase is currently 5%. The estimated cost of clock repairs is awaited. The budget should be finalised at Full Council on 5th December 2023.

**233 REFERRALS FROM OTHER COMMITTEES**

There were referrals from other committees.

**234 CORRESPONDENCE – OCTOBER/NOVEMBER 2023**

There was no correspondence not dealt with above.