KIDWELLY TOWN COUNCIL

16th January 2024

At the meeting of the Hybrid FINANCE COMMITTEE held on Tuesday 16th January 2024 following the Community Development Committee meeting.

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| Present | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillor | C.Peters-Bond, A.Herbert, G.Bras, J.Gilasbey, L.Jones, G Beer, S John, J Maclaughland |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary | J Bell |
| Apologies | Councillors | No apologies were received (H.Griffiths, J.Tarsnane, E.Reeves-Davies and J.Westlake did not attend) |
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**315 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**316 FINANCIAL STATEMENTS**

Financial statements up to 31.12.23 had been circulated and were accepted.

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| **317 BILLS FOR PAYMENT - JANUARY 2024** | | | | | |
|  |  | **Invoice** | **Description** | **Total** | **Cat** |
| 1 | Gibbs Geotechnical | 481 | Survey work | 655.00 | E |
| 2 | KTC Staff | \*\*\* | Salaries December | 7270.00 | R |
| 3 | HMRC | \*\*\* | PAYE - December | 2359.62 | R |
| 4 | Dyfed Pension Fund | \*\*\* | Pensions - Q3 | 10296.99 | R |
| 5 | Ellis Samuel | ES10 | Estates Contract | 1996.00 | E |
| 6 | J Bell | \*\*\* | Staff flowers | 26.50 | R |
| 7 | Wenallt Spraying | 873 | Cutting, clearance | 720.00 | E |
| 8 | Kidwelly Food and Drink | \*\*\* | Donation | 2500.00 | R |
| 9 | Castle Construction | 138 | Footpath | 421.84 | E |
| 10 | Green Leaf | 966 | Knotweed | 780.00 | E |
| 11 | Postage | \*\*\* | Postage | 97.50 | R |
| 12 | Wenallt Spraying | 876 | Clearance | 2700.00 | E |
| 13 | Castle Construction | 140 | Town Square | 66523.98 | P |
| 14 | Amroc Heating | 14970 | PGC Heating | 7543.22 | R |
| 15 | Zoom | 233865577 | Zoom | 25.98 | R |
| 16 | RT Electrics | G6/42 | Additional Lights | 130.57 | R |
| 17 | Wenallt Spraying | 877 | Tree cutting | 720.00 | R |
| 18 | RT Electrics | G6/41 | Christmas Lights Contract | 8563.86 | R |
| 19 | Infinity | 83716 | Photcopying | 59.61 | R |
| Statutory provisions:- Items 1-19 – Local Government Act 1972 s111  Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve  It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes. | | | | | |
| **318 DIRECT DEBITS - DECEMBER 2023** | | | | | |
| 07.12.23 | 3RSIT | 12046 | Phone/Computer Maintenance | 385.02 | R |
| 15.12.23 | Lloyds |  | Service Charges | 8.70 | R |
| 18.12.23 | EDF Energy |  | Electricity toilets - November | 75.16 | R |
| 27.12.23 | Cathedral Leasing |  | Feminine hygiene bins | 62.40 | R |
| Statutory provisions:- Items 2-4 Local Government Act 1972 s111. Item 1 Telecom Act 1984. Note and **Close** this table from the minutes. | | | | | |

###### **Matters Arising from the Finance Committee Meeting 12th December 2023**

**319 REFERRALS FROM OTHER COMMITTEES**

There were none

**320 RISK ASSESSMENT 2024-2025**

Risk assessment was agreed in principle with the addition of two further items – Capital Projects (3.18) and Cyber security (3.19). Cllr Herbert agreed to look into Microsoft 365’s Disaster Recovery Plan and cyber security.

**321 COUNCIL WEBSITE**

In hand.

**322 PURCHASE OF CHRISTMAS DECORATIONS**

Cllr Gilasbey offered to contact RT Electrics (festoons etc.) regarding examples of and costings to replace some Christmas lights which had failed this year, as well as purchasing more lights for Mynyddygarreg. The best time to buy these is end of January/beginning of February. The February Finance meeting will consider the purchase of additional lights for Christmas 2024 when there is a clearer idea of what can be spent from the remaining budget.

**323 CORRESPONDENCE –DECEMBER 2023/JANUARY 2024**

There was no correspondence not dealt with above.