

KIDWELLY TOWN COUNCIL

8th JANUARY 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 8th January 2013

Present:-	Town Mayor	J.Gilasbey
	Deputy Mayor	T.Burns
	Chair	Keith Davies
	Councillors:	B.Huws, M Thomas, R.Thomas, F.Burke-Lloyd, L.Finch-Jones R.Davies, N.Howell-Davies, P.Davies
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	H.Jones

419 MEMBER'S DECLARATIONS OF INTEREST

Minute 432 – County Councillor K.Davies handed the chair to his Deputy Councillor L.Finch-Jones

Matters Arising from the General Purposes Committee Meeting of 4th December 2012

HIGHWAYS MATTERS

420 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - It was reported that a new site manager has been appointed- lorries have been reprimanded for not complying with delivery times. Two houses have been occupied by local families. The site should be completed by September 2013.

B] Tramways

A site meeting was held on 18th December 2012 to discuss the proposals for reinforcing the tramway bridges, which were not built to sustain modern day traffic. The County Council are prepared to backfill the bridges at a cost of at least £40k. Alternatives to backfilling were considered, such as a “cradle” construction. Any costs in excess of £40k would have to be met by the town council. The temporary reinforcement presently in place is costing £2k per week in hire charges. If the county council is not permitted to work on the tramways as a matter of urgency, future costs would fall on the town council. Costs for a cradle will be requested. This matter was referred to the Estates Committee for a decision on 15th January 2013.

A letter from Mr Summers of Newtown, Mynydd y Garreg, regarding this issue, had been circulated.

421 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

422 SAFE ROUTES IN THE COMMUNITY

Safe Routes application has to be submitted by the end of January 2013. Members requested sight of the report before submission.

ENVIRONMENTAL ISSUES

423 PARKS STEERING GROUP

The next meeting of the Parks Steering Group is to be arranged.

424 RECYCLING

A site meeting with Mr McCauley of the county council has been held. The county council will construct a small recycling site at the corner of Brynhefin Fields at their expense. This will be done when the housing development has been completed to avoid traffic congestion.

425 DOG CONTROL ORDER

County Councillor Jim Jones will attend a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area.

MISCELLANEOUS ITEMS

426 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

427 CCTV

County Councillor K.Davies and the Town Clerk have met with an officer from the county council. Conflicting information has been received from various officer of the county council. Councillor Davies and the Town Clerk will continue to investigate the funding of the CCTV. The Chief Executive will be contacted.

428 SKATE BOARD PARK

A request for a skate board park has been received. The Project Officer reported progress to Full Council on 20th November 2012.

429 FESTIVE DECORATIONS

The decorations will be removed on 14th January 2013. A meeting with the electrical contractor will be held in January for a debriefing on 2012 illuminations and to begin the process of planning for Christmas 2013. Note and **Close** this item.

430 TOWN TOILETS

Notification of closure of the town toilets on 31st March 2013 has been received. Clarification on ownership of the toilet buildings will be requested.

431 MEALS ON WHEELS

The following rota was arranged:-

Thursday 7th February 2013 -	Councillors Ray and Peggy Davies
Friday 8 th February 2013 -	Councillor Jeanette Gilasbey and Non Howell-Davies

432 SURPLUS BUS SHELTER

The County Council has replaced the old bus shelter [owned by the Town Council] formerly sited at Parc Pendre. It was **RESOLVED** to offer the surplus shelter to the Rugby Club to be used as a shelter at the park. It was noted that a bus shelter at Alstred Street has been requested. Note and **Close** this item.

433 REPORT FROM COUNTY COUNCILLOR

This was covered under Minutes 420 422 425 and 432.

434 CORRESPONDENCE – JANUARY 2013

Carmarthenshire County Council	Notification has been received – road closure of U2243 to check out the bridge structure. Note and Close this item.
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435 ANY OTHER URGENT BUSINESS – JANUARY 2013

1. The County Council has been informed that horses are in the quay area. A dead horse has been removed.
 2. It was noted that a Credit Union is opening in Carmarthen.
 3. It was noted that “Foothold” would be willing to give a presentation on their work to members.
- Note and **Close** this item.

KIDWELLY TOWN COUNCIL

5th FEBRUARY 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 5th February 2013

Present:-	Town Mayor	J.Gilasbey
	Deputy Mayor	T.Burns
	Chair	L.Finch-Jones
	Councillors:	B.Huws, M Thomas, R.Thomas, F.Burke-Lloyd, R.Davies, P.Davies, G.G.Jones
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	K.Davies, H.Jones, N.Howell-Davies

482 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 8th January 2013

HIGHWAYS MATTERS

483 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

The county council has been informed of the town council's decision to allow the reinforcement work to the lower tramway bridge at Horeb Road to go ahead.

484 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

485 SAFE ROUTES IN THE COMMUNITY

The Safe Routes application has to be submitted by the end of January 2013. Members requested sight of the report before submission.

ENVIRONMENTAL ISSUES

486 PARKS STEERING GROUP

The next meeting of the Parks Steering Group is to be arranged.

487 RECYCLING

A site meeting with Mr McCauley of the county council has been held. The county council will construct a small recycling site at the corner of Brynhefin Fields at their expense. This will be done when the housing development has been completed to avoid traffic congestion.

488 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

489 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

490 CCTV

County Councillor K.Davies and the Town Clerk have met with an officer from the county council. Conflicting information has been received from various officer of the county council. Councillor Davies and the Town Clerk will continue to investigate the funding of the CCTV. The Chief Executive will be contacted.

491 SKATE BOARD PARK

A request for a skate board park has been received. The Project Officer reported progress to Full Council on 20th November 2012.

493 TOWN TOILETS

Transfer of responsibility for the toilets will be phased in over a 3 year period. The county council will fund 75% in year 1, 50% in year 2 and 25% in year 3. Details of service level agreements for staffing are in negotiation. Councillor R.Davies will attend the next meeting of the community council lobbying group and report progress. The county council will be informed of current maintenance and cleanliness issues.

494 MEALS ON WHEELS

The following rota was arranged:-

Thursday 7th March 2013 – Councillor Tegwen Burns

Friday 8th March 2013 – Councillors Ray and Peggy Davies

Thursday 14th March 2013 - Councillor Jeanette Gilasbey

495 REPORT FROM COUNTY COUNCILLOR

There was no report available.

496 CORRESPONDENCE – FEBRUARY 2013

Mr & Mrs R. Morgans	A complaint regarding dog fouling has been received. A meeting was held with the County Council enforcement officer, Minute 488 refers. Mr Morgans has been informed. Note and Close this item.
Gwendraeth Valley Energy	An invitation to an information evening has been received. This clashes with the Mynydd y Garreg Hall anniversary on 8 th February 2013. The organisation will be requested to keep the town council informed of its activities. Note and Close this item.

497 ANY OTHER URGENT BUSINESS – FEBRUARY 2013

1. One Voice Wales will be informed of issues relating to access to its recent questionnaire.

2. Safety issues at the Quay were raised. Closure signs and tape are to be put up at the Quay and possibly other areas, at the discretion of the Town Clerk. The county council will be informed of the problems encountered at the pond area near the canal.

Note and **Close** this item.

KIDWELLY TOWN COUNCIL

5th MARCH 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 5th March 2013

Present:-	Town Mayor	J.Gilasbey
	Chair	K.Davies
	Councillors:	B.Huws, M Thomas, R.Thomas, F.Burke-Lloyd, R.Davies, P.Davies, N.Howell-Davies, L.Finch-Jones
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	T.Burns, G.G.Jones, H.Jones

539 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 5th February 2013

HIGHWAYS MATTERS

540 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

The county council has been informed of the town council's decision to allow the reinforcement work to the lower tramway bridge at Horeb Road to go ahead. The work will commence in the next financial year.

541 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

542 SAFE ROUTES IN THE COMMUNITY

The Safe Routes application has been submitted. A hard copy of the report is available in the office. A digital copy will be requested.

ENVIRONMENTAL ISSUES

543 PARKS STEERING GROUP

The next meeting of the Parks Steering Group is to be arranged.

544 RECYCLING

The county council will construct a small recycling site at the corner of Brynhefin Fields at their expense. A site meeting will be arranged so that details of the work needed can be specified.

545 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

546 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

547 CCTV

County Councillor K.Davies will meet with an officer from the county council on 12th March 2013 to consider possible installation of cameras.

548 SKATE BOARD PARK

A request for a skate board park has been received. The Project Officer reported progress to Full Council on 5th March 2013. This matter will be considered further in Full Council. Note and **Close** this item.

549 TOWN TOILETS

Effective communication with the county council over the position regarding the toilets has broken down with confusion arising as to the inclusion or exclusion of Kidwelly in the proposed scheme. The Town Clerk has requested a meeting with the Leader of the county council to clarify the situation and ensure that Kidwelly is treated fairly in relation to all other community councils.

550 MEALS ON WHEELS

The following rota was arranged:-

Thursday 11th April 2013 – Councillor F.Burke-Lloyd

Friday 12th March 2013 – Councillors R & P Davies

551 REPORT FROM COUNTY COUNCILLOR

It was reported that work will start on the Morfa Maen bungalows on 25th March 2013.

Parc Pendre – the county council is clearing the site. No security fencing has been erected and the site is a danger to the public. This issue will be addressed.

Other matters were considered under Minutes 542 547 549

552 CORRESPONDENCE – MARCH 2013

There was no correspondence. Note and **Close** this item.

553 ANY OTHER URGENT BUSINESS – MARCH 2013

1. It was reported that the daffodil head had been cut off by the workmen who were cutting the by-pass verges. The county council officer responsible will be informed.

2. Website – this matter will be considered at the next meeting of the committee.

Note and **Close** this item.

KIDWELLY TOWN COUNCIL

9th APRIL 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 9th April 2013

Present:-	Town Mayor	J.Gilasbey
	Deputy Mayor	T.Burns
	Chair	L.Finch-Jones
	Councillors:	B.Huws, M Thomas, R.Thomas, F.Burke-Lloyd, R.Davies, P.Davies, N.Howell-Davies, H.Jones
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	K.Davies

603 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 5th March 2013

HIGHWAYS MATTERS

604 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

The reinforcement work to the lower tramway bridge at Horeb Road has commenced. Access to the site has been made.

605 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

606 SAFE ROUTES IN THE COMMUNITY

The Safe Routes application has been submitted. A hard copy of the report is available in the office. A digital copy will be requested.

ENVIRONMENTAL ISSUES

607 PARKS STEERING GROUP

The next meeting of the Parks Steering Group will be held on 17th April 2013. Members were informed of the Quay and Canal meeting to be held on 24th April 2013.

608 RECYCLING

The county council will construct a small recycling site at the corner of Brynhefin Fields at their expense. A site meeting has been held. The location of the existing gate will be used as an entrance to the site, with a new gate installed for access to the field. The exact location of the new gate will depend on the outcome of the "safe routes" application.

609 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

610 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

611 CCTV

County Councillor K.Davies will meet with an officer from the county council on 12th March 2013 to consider possible installation of cameras.

612 TOWN TOILETS

Effective communication with the county council over the position regarding the toilets has broken down, with confusion arising as to the inclusion or exclusion of Kidwelly in the proposed scheme. The Town Clerk has requested a meeting with the Leader of the county council to clarify the situation and ensure that Kidwelly is treated fairly in relation to all other community councils. No date has been fixed as yet. The Town Clerk is working towards a resolution of this matter with officers of the county council. The toilets remain open.

613 MEALS ON WHEELS

Arrangements for delivering Meals on Wheels have altered. Due to the extended area covered, members felt unable to carry out the deliveries. The Meals Organiser is reviewing arrangements with the County Council. The Town Clerk will submit the concerns of the council regarding the method of delivery, the extended routes and the offer of Glanymorfa Home to provide the meals.

614 COUNCIL WEBSITE

Problems with the website have been encountered. It was recognised that a major overhaul is required. Estimated costs would be between £1500 and £4000 depending on the extent of the work needed. The Town Clerk will research options available.

615 REPORT FROM COUNTY COUNCILLOR

No report was available.

616 CORRESPONDENCE – APRIL 2013

There was no correspondence. Note and **Close** this item.

617 ANY OTHER URGENT BUSINESS – APRIL 2013

There was no other business. Note and **Close** this item.

Members were reminded of the Certificates of Achievement Award Ceremony to be held on 12th April 2013.

The Mayor elect, Councillor Lynda Finch-Jones, expressed thanks to the outgoing mayor, Councillor Jeanette Gilasbey for the hard work she has carried out over the past two years in office.

KIDWELLY TOWN COUNCIL

14th MAY 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 14th May 2013

Present:-	Town Mayor	L.Finch-Jones
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	B.Huws, M Thomas, F.Burke-Lloyd, J.Gilasbey, G.G.Jones R.Davies, P.Davies, N.Howell-Davies, H.Jones, T.Burns
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	

18 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 9th April 2013

HIGHWAYS MATTERS

19 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

The reinforcement work to the lower tramway bridge at Horeb Road has commenced. The road has been closed temporarily.

20 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

21 SAFE ROUTES IN THE COMMUNITY

The Safe Routes application has been submitted. A hard copy of the report is available in the office. A digital copy will be requested.

ENVIRONMENTAL ISSUES

22 PARKS STEERING GROUP

The Parks Steering Group met on 17th April 2013. Minutes will be circulated. No date for the next meeting has been arranged. Parking at Morfa Maen is a concern. An area of land owned by Network Rail has been identified as a suitable car park for the playing field users. The county council is negotiating this possibility.

23 RECYCLING

The county council will construct a small recycling site at the corner of Brynhefin Fields at their expense. A site meeting has been held. The location of the existing gate will be used as an entrance to the site, with a new gate installed for access to the field. The exact location of the new gate will depend on the outcome of the "safe routes" application.

24 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

25 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

26 CCTV

County Councillor K.Davies met with an officer from the county council on 12th March 2013 to consider possible installation of cameras.

27 TOWN TOILETS

The Town Clerk has met with Richard Workman, officer of the county council to discuss the issue of the toilets. A formal response to the meeting is expected by 17th May 2013. It was noted that the town council has budgeted for the opening of the toilets. Some other community councils who have not set money aside to fund this, have been allowed a reprieve from the responsibility of taking over the toilets.

28 MEALS ON WHEELS

New arrangements for delivering Meals on Wheels have been agreed. The offer of Glanymorfa Home to provide the meals has been accepted. The new rotas will commence in June 2013.

29 COUNCIL WEBSITE

Problems with the website have been encountered. It was recognised that a major overhaul is required. Estimated costs would be between £1500 and £4000 depending on the extent of the work needed. The Town Clerk will research options available.

30 REPORT FROM COUNTY COUNCILLOR

No progress has been made on the bungalows at Morfa Maen.

31 CORRESPONDENCE – MAY 2013

Kidwelly Bowling Club informed members that the directional sign to the clubhouse has been erected. Thanks were expressed for the donation towards costs. Note and **Close** this item.

32 ANY OTHER URGENT BUSINESS – MAY 2013

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

4th JUNE 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 4th June 2013

Present:-	Town Mayor	L.Finch-Jones
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	B.Huws, M Thomas, J.Gilasbey, P.Davies, N.Howell-Davies, H.Jones,
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	T.Burns, F.Burke-Lloyd, R.Davies

73 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest. The Town Clerk reported that full dispensations for councillors on Hall Committees has been applied for. He recommended that councillors concerned should not take part in discussions relating to the halls until dispensations have been confirmed by the Standards Committee of the County Council.

Matters Arising from the General Purposes Committee Meeting of 14th May 2013

HIGHWAYS MATTERS

74 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

The reinforcement work to the lower tramway bridge at Horeb Road has been completed.

The county council proposes to backfill the upper tramway. A site visit will be arranged prior to considering the proposal.

75 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

76 SAFE ROUTES IN THE COMMUNITY

The Safe Routes application has been submitted. A hard copy of the report is available in the office. The next meeting of the group is on 6th June 2013.

ENVIRONMENTAL ISSUES

77 PARKS STEERING GROUP

The Parks Steering Group met on 17th April 2013. Minutes were circulated for Full Council. No date for the next meeting has been arranged.

78 RECYCLING

The county council will construct a small recycling site at the corner of Brynhefin Fields at their expense. A site meeting has been held. The location of the existing gate will be used as an entrance to the site, with a new gate installed for access to the field. The exact location of the new gate will depend on the outcome of the “safe routes” application.

79 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

80 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

81 CCTV

County Councillor K.Davies met with an officer from the county council on 12th March 2013 to consider possible installation of cameras.

82 TOWN TOILETS

The Town Clerk has met with Richard Workman, officer of the county council to discuss the issue of the toilets. A formal response to the meeting has been received. It stated that “duplication, rurality, usage, vandalism and tourism” were criteria on which the decision to close the toilets was based. These factors have not previously been mentioned. Nia Griffith MP has been informed of the issues. It was **RESOLVED** to request:- an analysis of the factors applied, over what period the data was collected and why the parameters, on which the decision was made, have changed. The Town Clerk will arrange a further meeting and request that the latest correspondence be passed to the Leader of the Council.

83 MEALS ON WHEELS

The following rota was arranged:

Thursday 13th June 2013 - Councillor Keith Davies

Friday 14th June 2013 - Councillor J.Gilasbey & N.Howell-Davies

84 COUNCIL WEBSITE

Problems with the website have been encountered. It was recognised that a major overhaul is required. Estimated costs would be between £1500 and £4000 depending on the extent of the work needed. The Town Clerk will research options available. This matter is referred to the Finance Committee. Note and **Close** this item.

85 REPORT FROM COUNTY COUNCILLOR

Matters reported have been included in Minutes detailed above.

86 CORRESPONDENCE – JUNE 2013

There was no correspondence. Note and **Close** this item.

87 ANY OTHER URGENT BUSINESS – JUNE 2013

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

9nd JULY 2013

At the **ADJOURNED** Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwennlian Centre, Kidwelly on Tuesday 9nd July 2013

Present:-	Town Mayor	L.Finch-Jones
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	B.Huws, M Thomas, J.Gilasbey, N.Howell-Davies
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	T.Burns, R.Davies, P.Davies, H.Jones, F.Burke-Lloyd

172 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meetings of 4th June and 2nd July 2013

HIGHWAYS MATTERS

173 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

The county council proposes to backfill the upper tramway, with granulated infill which could be removed at a later date if required. If the work is carried out, the weight restriction on the structure will be removed. It was previously **RESOLVED** to allow the county council to carry out the work on reinforcing the upper tramway bridge. The work will commence on 12th August 2013 and be completed before the Autumn school term starts.

174 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken. Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

175 SAFE ROUTES IN THE COMMUNITY

Plans and maps have been circulated. By-pass – plans for both an overpass or an underpass have been rejected on grounds of practicality and cost. A pedestrian safety area in a central reservation is proposed. The speed limit will be varied. It was **RESOLVED** to agree in principle to the crossing. It was further **RESOLVED** to request 20mph speed limits in the areas outside the two town schools.

ENVIRONMENTAL ISSUES

176 PARKS STEERING GROUP

The Parks Steering Group met on 17th April 2013. Minutes had been circulated. No date for the next meeting has been arranged.

177 RECYCLING

The county council are constructing a small recycling site at the corner of Brynhefin Fields at their expense. The location of the existing gate will be used as an entrance to the site. A new gate has been installed for access to the field. A complaint about the location of the site has been received from a resident. This will be forwarded to the county council for observations during its consultation process.

178 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

179 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

180 CCTV

County Councillor K.Davies met with an officer from the county council on 12th March 2013 to consider possible installation of cameras.

181 TOWN TOILETS

The county council had previously stated that “duplication, rurality, usage, vandalism and tourism” were criteria on which the decision to close the toilets was based. A request for an analysis of the factors applied when making their decision, over what period the data was collected and why the parameters, on which the decision was made, have changed. Mr Workman, officer of the county council responded that the information was contained in an “exempt report” and therefore unavailable. It was **RESOLVED** to take responsibility for the toilets on the basis of the 3 year transfer plan. A recorded vote was taken.

Against the proposal – Councillor B.Huws

For the proposal – Councillors L.Finch-Jones, J.Gilasbey, K.Davies, M.Thomas, R.Thomas, N.Howell-Davies

182 REPORT FROM COUNTY COUNCILLOR

Matters were reported under minutes listed above.

183 CORRESPONDENCE – JULY 2013

Mr V. Summers	Mr Summers had raised issued arising from the development at Horeb Road. Councillor K.Davies had spoken to the site manager who had promised to rectify the problems encountered by Mr Summers. Note and Close this item.
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184 ANY OTHER URGENT BUSINESS – JULY 2013

1. It was reported that illegal travellers had taken up residence in Glan yr Afon car park. County Council officers were in the process of getting them removed.

2. The Mayor expressed disappointment that only one other councillor attended the meeting set up to consider the “Active Consultation” project. If no action is taken, access to considerable funding will be lost. A further meeting has been arranged for 18th July 2013. Members were urged to attend.

3. A local resident attended the council office and tipped 4 sacks of domestic rubbish into the office. The matter is being dealt with.

Note and **Close** this item.

KIDWELLY TOWN COUNCIL

2nd JULY 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 2nd July 2013

Present:-	Town Mayor	L.Finch-Jones
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	B.Huws, M Thomas, J.Gilasbey, P.Davies, H.Jones, T.Burns, R.Davies, N.Howell-Davies
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	G.G.Jones, F.Burke-Lloyd

Due to the lateness of the hour, only urgent items were considered.

137 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

138 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

B] Tramways

The county council proposes to backfill the upper tramway, with granulated infill which could be removed at a later date if required. If the work is carried out, the weight restriction on the structure will be removed. It was **RESOLVED** to allow the county council to carry out the work on reinforcing the upper tramway bridge.

139 MEALS ON WHEELS

The following rota was arranged:

Thursday 11 ^h July 2013 -	Councillor T.Burns
Friday 12 th July 2013 -	Councillor L.Finch-Jones
Thursday 8 th August 2013 -	Councillor J.Gilasbey
Friday 9 th August 2013 -	Councillors R. & P. Davies
Thursday 15 th August 2013 -	Councillors R. & P. Davies

140 REPORT FROM COUNTY COUNCILLOR

It was reported that the black and gold Victorian street signs near the castle have deteriorated. A sample sign, made in a new rustproof material was shown to members. It was agreed that yellow letters of a black background was the preferred option.

It was noted that the building of new local authority houses at Morfa Maen had commenced, with a completion date in early spring 2014.

The meeting was **adjourned** to 9th July 2013.

KIDWELLY TOWN COUNCIL

3rd SEPTEMBER 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 3rd September 2013

Present:-	Town Mayor	L.Finch-Jones
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	B.Huws, M Thomas, J.Gilasbey, N.Howell-Davies, F.Burke-Lloyd R.Davies, P.Davies, G.G.Jones
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	H.Jones, T.Burns

202 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meetings of 9th July 2013

HIGHWAYS MATTERS

203 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development - The site should be completed by September 2013.

B] Tramways

Correspondence has been received from Mr V.Summers. A full response was provided by the county council. It was reported that work had been completed on the bridge in Heol yr Ysgol. A bat house has been incorporated into the structure. The road remains closed until the footpath has been constructed.

204 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken.

Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

205 SAFE ROUTES IN THE COMMUNITY

Three issues have arisen from the Safe Routes initiative. These matters will be considered at the next meeting of Safe Routes to be held on 5th September 2013:-

[a] Lighting at Park Stephens – 5 lighting columns and 2 feeder pillars will be installed. Ongoing costs for maintaining the lights will be £253.35 per annum. This matter was referred to the Finance Committee. The extent of resurfacing the footpaths throughout the park will be questioned.

[b] Footpath next to Mynydd Hall – the county council has registered the land adjacent to the hall. There is a strip which remains unregistered. This matter will be raised.

[c] Traffic issues in Causeway Street. The proposed narrowing of the road around the Former Town Hall will now not go ahead. Current proposals – 20mph speed limit / installation of speed bumps / pelican crossing.

ENVIRONMENTAL ISSUES

206 PARKS STEERING GROUP

The Parks Steering Group met on 17th April 2013. Minutes had been circulated. No date for the next meeting has been arranged.

207 RECYCLING

The town council had previously given permission for the county council to construct a small recycling site at the corner of Brynhefin Fields at their expense. The only other possible site at Horeb Road was unsuitable because of overhead cables interfering with the tipping up of the lorries. Complaints about the location of the site in Heol yr Ysgol have been received. It was **RESOLVED** to engage in a consultation exercise with residents and call a public meeting. Leaflets asking for opinions will be distributed. Cllr R.Davies volunteered to distribute the papers. A recorded vote was taken:-

FOR		AGAINST	ABSTAIN
K.Davies	M.Thomas	N.Howell-Davies	L. Finch-Jones
J.Gilasbey	R.Thomas		F.Burke-Lloyd
R.Davies	G.G.Jones		
P.Davies	B.Huws		

Members abstaining wished it noted that the abstention was because the council had already agreed to allow the county council to construct the site, a decision reached after many requests for a site in Mynydd y Garreg.

208 DOG CONTROL ORDER

County Councillor Jim Jones attended a site visit with enforcement officers of the county council on 22nd January 2013 to investigate the issue of dog fouling in Kidwelly and area. It was agreed that additional signage would be made available immediately and new bins provided in the next financial year. Areas of main concern were Parc Stephens and Parc Pendre. Enforcement Officers are targeting those areas.

MISCELLANEOUS ITEMS

209 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees.

210 CCTV

County Councillor K.Davies met with an officer from the county council on 12th March 2013 to consider possible installation of cameras.

211 TOWN TOILETS

It was previously **RESOLVED** to take responsibility for the toilets on the basis of the 3 year transfer plan. The Town Clerk will meet with the county council regarding redecoration of the building. The lease agreement (with a 99 year term and a peppercorn rent) has been received. The Town Clerk is to query some items. The town square has now been registered by the county council.

212 MEALS ON WHEELS

The following rota was arranged:

Thursday 12th September 2013 – Councillors J.Gilasbey & N.Howell-Davies

Friday 13th September 2013 – Councillor to be arranged

213 REPORT FROM COUNTY COUNCILLOR

Matters were reported under Minutes listed above. In addition:-

1. Benches have been repaired and placed near the castle.
2. New street signs, similar to the existing ones, have been ordered for the castle area.

214 CORRESPONDENCE – AUGUST/SEPTEMBER 2013

1	Mr V. Summers	Mr Summers had raised issues arising from the work on the tramways. This was considered under Minute 190 [b]. Note and Close this item.
2	Simon Poynting	Mr Poynting gave his observations on the re-cycling centre at Mynydd y Garreg. This was considered under Minute 194. Note and Close this item.
3	Natural Resources Wales	Information regarding planned maintenance of the floodbank upstream of Bridge Street has been received. Note and Close this item.

215 ANY OTHER URGENT BUSINESS – SEPTEMBER 2013

1. Stones have been removed from the gabions on the river bank. Natural Resources Wales will restore these and cut back encroaching trees when it works on the flood defences later this month.
2. The land owner will be requested to cut back trees bordering Castle River Walk.

KIDWELLY TOWN COUNCIL

5th NOVEMBER 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 5th November 2013

Present:-	Town Mayor	B.Huws
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	M Thomas, J.Gilasbey, N.Howell-Davies, F.Burke-Lloyd
		T.Burns, H.Jones
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	R.Davies, P.Davies

332 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meetings of 3rd September 2013

HIGHWAYS MATTERS

333 TRAFFIC CONTROL – HOREB ROAD, MYNYDD Y GARREG

A] Housing development – Work at the site has been completed.

B] Tramways

Work on the tramways has been completed. Note and **Close** this item.

334 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken. Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

335 SAFE ROUTES IN THE COMMUNITY

Three issues have arisen from the Safe Routes initiative.

[a] Lighting at Park Stephens – 5 lighting columns and 2 feeder pillars have been proposed. Ongoing costs for maintaining the lights would be £253.35 per annum. The feasibility of putting cables into the ground in preparation for the lights will be investigated. The columns could then be added when finances become available.

[b] Footpath next to Mynydd Hall – this work has been completed.

[c] Traffic issues in Causeway Street. Proposals – 20mph speed limit / installation of speed bumps / pelican crossing.

ENVIRONMENTAL ISSUES

336 PARKS STEERING GROUP

In future this matter will be considered in conjunction with the Sporting Association. Note and **Close** this item.

337 RECYCLING

The town council had previously given permission for the county council to construct a small recycling site at the corner of Brynhefin Fields at their expense. 250 leaflets asking for opinions were distributed. 43 were returned plus a petition from users of the school. It was agreed that a surgery be held in Mynydd y Garreg hall to receive views from the residents.

338 DOG CONTROL ORDER

Enforcement Officers continue to target areas of known dog fouling in Kidwelly. Note and **Close** this item.

MISCELLANEOUS ITEMS

339 TREES AT PORTH Y CASTELL

Complaints have been received about the height of the trees which overhang the roadway at Porth y Castell. The owner of the land has been identified and has been requested to cut back the trees. Note and **Close** this item.

340 CCTV

The installation of CCTV cameras will be deferred until finance becomes available. Note and **Close** this item.

341 TOWN TOILETS

It was previously **RESOLVED** to take responsibility for the toilets on the basis of the 3 year transfer plan. The redecoration of the building has taken place. The toilets were closed for one day during the week. Complaints were received from Cadw that residents were using the castle toilets. This matter has been resolved.

342 MEALS ON WHEELS

The following rota was arranged:

Thursday 14th November 2013 – Councillor T.Burns

Friday 15th November 2013 – No councillors were available – the Town Secretary volunteered.

343 ARRANGEMENTS FOR CHRISTMAS 2013

Arrangements are on-going.

344 TOWN SQUARE - REFURBISHMENT

Suggested designs are available for viewing in the office.

345 REPORT FROM COUNTY COUNCILLOR

The Project Officer reported on developments of Phase 3 of the Quay project. She explained the options which were presented by the county council. It was **RESOLVED** to proceed with Phase 3 of the Quay Development, undertaking to maintain the area after the one year default period. The following options were chosen:-

Car Park 2 Pathway 3 Bird Hide 7

346 CORRESPONDENCE – NOVEMBER 2013

There was no correspondence. Note and **Close** this item.

347 ANY OTHER URGENT BUSINESS – NOVEMBER 2013

Councillors were reminded of the arrangements for the Remembrance Day Service to be held on Sunday 10th November 2013.

KIDWELLY TOWN COUNCIL

3rd DECEMBER 2013

At the Meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 3rd December 2013

Present:-	Town Mayor	J.Gilasbey
	Deputy Mayor	R.Thomas
	Chair	K.Davies
	Councillors:	M Thomas, F.Burke-Lloyd, T.Burns
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	R.Davies, P.Davies

399 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meetings of 5th November 2013

HIGHWAYS MATTERS

400 TRAFFIC CONTROL - KIDWELLY

The County Council has been requested to install Traffic Control Speed Indicators in Monksford Street as previously agreed. Costs being allocated, 50% from each authority. A traffic survey is being undertaken. Two arrows will be placed on the road at Alstred Street where it meets Causeway Street to indicate the alternative directions that can be taken.

401 SAFE ROUTES IN THE COMMUNITY

Traffic issues in Causeway Street - A 20mph speed limit will be applied, speed bumps will be constructed and a pelican crossing installed. Note and **Close** this item.

ENVIRONMENTAL ISSUES

402 RECYCLING

The town council had previously given permission for the county council to construct a small recycling site at the corner of Brynhefin Fields at their expense. 250 leaflets asking for opinions were distributed. 43 were returned plus a petition from users of the school. It was agreed that a surgery be held in Mynydd y Garreg hall to receive views from the residents. This will be held in the new year.

MISCELLANEOUS ITEMS

403 TOWN TOILETS

It was previously **RESOLVED** to take responsibility for the toilets on the basis of the 3 year transfer plan. The redecoration of the building has taken place. The toilets were closed for one day during the week. Complaints were received from Cadw that residents were using the castle toilets. This matter has been resolved.

404 MEALS ON WHEELS

The following rota was arranged:

Thursday 12th December 2013 – Councillor F.Burke-Lloyd

Friday 13th December 2013 – Councillor J.Gilasbey

405 ARRANGEMENTS FOR CHRISTMAS 2013

Favourable comments have been received about the Christmas Lighting event. Thanks were expressed to all who helped on the night. A letter has been written to the press, for publication, thanking those who contributed. As part of the refurbishment of the town square, it may be possible to plant a Christmas tree which will grow for use in future years.

406 TOWN SQUARE - REFURBISHMENT

Suggested designs are available for viewing in the office.

407 REPORT FROM COUNTY COUNCILLOR

Members were informed that the county council has been holding road shows as a consultation exercise for next year's budget setting. Questionnaires were circulated.

Two benches have been returned and fixed securely in the town square.

Boundary Commission – the favoured option is to amalgamate Kidwelly and Trimsaran. Objection will be made to this.

408 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. It was **RESOLVED** to make representation to [a] Arriva Trains to add additional stops to the timetable and [b] to build more services into the franchise agreement which is due for renewal in 2015. The Town Clerk will write a letter stating the above and members of the public will be encouraged to support this.

409 VICTORIAN LETTERBOX – LADY STREET

A letter has been received requesting that the council act to ensure that the Victorian Letter Box in Lady Street be preserved in situ. The Town Clerk will write to the Post Office to register concerns over the possible future removal of the box and respond to the authors of the letter. Note and **Close** this item.

410 CORRESPONDENCE – DECEMBER 2013

There was no correspondence. Note and **Close** this item.

411 ANY OTHER URGENT BUSINESS – DECEMBER 2013

DVLA proposals – the Town Clerk will write in support of the PCS Union. Note and **Close** this item.