

KIDWELLY TOWN COUNCIL

2nd FEBRUARY 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 2nd February 2016

Present	Town Mayor	J.Gilasbey
	Deputy Mayor	S.John
	Councillors	A.Jenkins, F.Burke-Lloyd, H.Jones, D.Lloyd-Waterford M.Thomas, J.Mayne, J.Lewis, L.Jones, P.Thompson, L.Poynting
	Town Clerk	Lyn Llewellyn
	Town Secretary	On leave
Apologies	Councillors	T.Burns

566 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 1st December 2015

567 PROVISION OF DOG WASTE BAGS

It was noted that, although most of the bag dispensers were regularly filled, some dog owners were taking several bags at a time. It was previously **RESOLVED** to purchase one batch of bags and monitor their usage over the summer visitor period.

568 TOWN TOILETS

It was reported that a letter had been received from the Council's solicitors, Ungoed-Thomas & King, stating that an updated Lease and Lease plan had been forwarded to them for consideration to reflect the fact that the land to be included in the Lease now comprises not only the Public Conveniences, but also the amenity areas around the toilet block. A further report will be provided for the next meeting of the Committee including the progress on the wish list.

569 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. A productive meeting with representatives from Arriva Trains took place on 5th November 2015. Minutes had been circulated. The town clerk will make formal representations to Arriva trains requesting more STOPS at Kidwelly. This has to be done well before the new timetables are arranged in May 2016. The A.M will be contacted for support in this initiative.

570 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

An update was given.

571 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

Gary Woolmer has provided literature and prices and these will be distributed to members for consideration in Finance Committee next week.

572 REGISTRATION OF TRIANGLE OF LAND

It was previously **RESOLVED** to register this land as council property.

573 MEALS ON WHEELS

The following rota was arranged:-

Thursday 11th February 2016 – Cllrs J.Gilasbey & P.Thompson

Friday 12th February 2016 – Cllr F. Burke-Lloyd

574 ADOPTION OF PLAY AREAS

Section 106 money for Mynydd y Garreg is currently at £77k – this could be doubled. Section 106 money for Kidwelly is currently at £38k.

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas.

575 HILLFIELD VILLAS – ONE WAY SYSTEM

It has been proposed that Hillfield Villas becomes a one way traffic system. Mr J. McEvoy, highways officer attended a site visit on 13th November 2015 to consider the options. The Fire Service will have to be consulted as the one way system may impact on response times. Mr McEvoy will be asked for an update.

MINUTES 576 – 579 – These matters will be considered after receiving a report from the County Council Highways Officer.

576 ROAD HUMPS IN NEW STREET

577 RESIDENTS PARKING SCHEME

578 ADDITIONAL YELLOW LINES IN STATION ROAD

579 REMOVAL OF YELLOW LINES IN FERRY ROAD

580 CORRESPONDENCE – FEBRUARY 2016

A letter dated 21st January 2016 had been received from David & Maureen Roberts, Kidwelly Post Office, drawing attention to parking problems outside the Post Office. It was **RESOLVED** that, as requested, the council make representation to Carmarthenshire County Council in this matter. Note and **Close** this item.

581 ANY OTHER URGENT BUSINESS –FEBRUARY 2016

There was no other urgent business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

1st MARCH 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 1st March 2016

Present	Town Mayor	J.Gilasbey
	Deputy Mayor	S.John
	Councillors	A.Jenkins, T.Burns,H.Jones, D.Lloyd-Waterford M.Thomas, J.Mayne, J.Lewis, L.Jones, P.Thompson, L.Poynting
	Town Clerk	On leave
	Town Secretary	Anna Padgett
Apologies	Councillors	F.Burke-Lloyd

634 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 2nd February 2016

635 PROVISION OF DOG WASTE BAGS

It was noted that, although most of the bag dispensers were regularly filled, some dog owners were taking several bags at a time. It was reported that the dispensers were corroded. A joint publicity exercise with the police to try to reduce dog fouling is in progress. This matter will be considered further at the next meeting.

636 TOWN TOILETS

It was reported that a letter had been received from the Council's solicitors, Ungoed-Thomas & King, stating that an updated Lease and Lease plan had been forwarded to them for consideration to reflect the fact that the land to be included in the Lease now comprises not only the Public Conveniences, but also the amenity areas around the toilet block. County Councillor Ryan Thomas will be asked for assistance in the asset transfer process. A further report will be provided for the next meeting of the Committee including the progress on the wish list.

637 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPs at Kidwelly. The A.M has been contacted for support in this initiative.

638 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

A new planter has been positioned in Plough Gardens. Vehicles parked on the grass at this site have destroyed the daffodils. Throughout the town the soil in the planters has been turned over in preparation for planting. Plans for planting in Llangadog and Mynydd y Garreg are being drawn up.

639 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

Two quotes have been received, one did not contain prices for installation. This cost will be investigated. A third quote is awaited.

640 REGISTRATION OF TRIANGLE OF LAND

It was previously **RESOLVED** to register this land as council property. However the council has no paperwork to support a claim. This will be affirmed. It was noted that a mains drainage system runs directly under the land. If this needed attention it would be a very costly repair. The school has expressed an interest in taking over the land. The head teacher will be informed that the town council will not be registering the land. Note and **Close** this item.

641 MEALS ON WHEELS

The following rota was arranged:-

Thursday 10th March 2016 – To be arranged

Friday 11th March 2016 – Cllrs J.Gilasbey and P.Thompson

Thursday 17th March 2016 – Cllr T. Burns

642 ADOPTION OF PLAY AREAS

Section 106 money for Mynydd y Garreg is currently at £77k – this could be doubled. Section 106 money for Kidwelly is currently at £38k.

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas.

643 HILLFIELD VILLAS – ONE WAY SYSTEM

It has been proposed that Hillfield Villas becomes a one way traffic system. Mr J. McEvoy, highways officer attended a site visit on 13th November 2015 to consider the options. The Fire Service has been consulted as the one way system may impact on response times. Mr McEvoy will be asked for an update.

MINUTES 644 – 647 – Public consultation is taking place. These matters will be considered after receiving a report from the County Council Highways Officer. Mr McEvoy will be requested to expedite these issues.

644 ROAD HUMPS IN NEW STREET

645 RESIDENTS PARKING SCHEME

A door to door consultation has taken place and a report is awaited.

646 ADDITIONAL YELLOW LINES IN STATION ROAD

647 REMOVAL OF YELLOW LINES IN FERRY ROAD

648 WEBSITE DEVELOPMENT

It was noted that the website is not user friendly, does not reflect the rich history of the town and has no capacity for interaction with the public. Councillors H.Jones and P.Thompson will put together a brief detailing council's needs taking into account costs, maintenance and security issues.

649 CORRESPONDENCE – MARCH 2016

There was no correspondence. Note and **Close** this item.

650 ANY OTHER URGENT BUSINESS – MARCH 2016

Gary Baxter, county councillor officer, will be asked for an update on the flood prevention work being carried out in Ferry Road. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

5TH APRIL 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 5th April 2016

Present	Town Mayor	J.Gilasbey
	Deputy Mayor	S.John
	Councillors	A.Jenkins, T.Burns, H.Jones, D.Lloyd-Waterford, F.Burke-Lloyd, L.Poynting, L.Jones, P.Thompson, M.Thomas J.Mayne
	Town Clerk	Lyn Llewellyn
	Town Secretary	On leave
Apologies	Councillors	J.Lewis

REPORT FROM COUNTY COUNCILLOR

County Councillor Ryan Thomas's report included the following –

- The flood prevention works in Ferry Road have been completed
- Speeding and parking problems in Water Street were being addressed
- The Fire Service has objected to the proposal for Hillfield Villas to become a one way traffic system
- That he was now holding monthly surgeries.

The County Councillor was thanked for his report.

704 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 1st March 2016

705 PROVISION OF DOG WASTE BAGS

It was **RESOLVED** that the provision of dog waste bags be discontinued and the dispensers be removed. A recorded vote was taken

FOR		AGAINST
S.John	L.Jones	M.Thomas
T.Burns	L.Poynting	J.Gilasbey
A.Jenkins	P.Thompson	F.Burke-Lloyd
H.Jones	J.Mayne	D.Lloyd-Waterford

Note and **close** this item.

706 TOWN TOILETS

The Town Clerk reported the receipt of an e-mail from the Carmarthenshire CC Municipal Services Manager requesting an assurance in writing that the Town Council will take over responsibility for toilets as soon as the renovation works are completed. It was **RESOLVED** that the assurance be given. It was agreed that the opening times of the town toilets be extended to 8.00pm. Steve John, the Deputy Mayor was thanked for his excellent work.

707 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

708 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

The Town Mayor thanked all the local volunteers for the great work they have undertaken at the Quay, Canal and Glan yr Afon, as well as upgrading of the floral enhancements around the community.

709 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

It was noted that the 3rd quotation for the Mynydd y Garreg noticeboard is expected within the next week.

710 MEALS ON WHEELS

The following rota was arranged:-

Thursday 14th April 2016 – Cllr F. Burke-Lloyd

711 ADOPTION OF PLAY AREAS

Section 106 money for Mynydd y Garreg is currently at £77k – this could be doubled. Section 106 money for Kidwelly is currently at £38k.

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas.

MINUTES 712 – 716 – Public consultation is taking place. These matters will be considered after receiving a report from the County Council Highways Officer. Mr McEvoy will be requested to expedite these issues.

712 HILLFIELD VILLAS – ONE WAY SYSTEM

It has been proposed that Hillfield Villas becomes a one way traffic system.

713 ROAD HUMPS IN NEW STREET

714 RESIDENTS PARKING SCHEME

A door to door consultation has taken place and a report is awaited.

715 ADDITIONAL YELLOW LINES IN STATION ROAD

716 REMOVAL OF YELLOW LINES IN FERRY ROAD

717 WEBSITE DEVELOPMENT

It was noted that the website is not user friendly, does not reflect the rich history of the town and has no capacity for interaction with the public. Councillors H.Jones and P.Thompson will put together a brief detailing council's needs taking into account costs, maintenance and security issues.

718 FLOODING IN FERRY ROAD

As reported by County Cllr Ryan Thomas the flood prevention works have been completed. Note and **Close** this item.

719 CORRESPONDENCE – APRIL 2016

There was no correspondence. Note and **Close** this item.

720 ANY OTHER URGENT BUSINESS – APRIL 2016

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

17th MAY 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 17th May 2016

Present	Town Mayor	S.John
	Deputy Mayor	J.Lewis
	Councillors	A.Jenkins, T.Burns, D.Lloyd-Waterford, P.Thompson, M.Thomas J.Mayne, J.Gilasbey
	Town Clerk	
	Town Secretary	Anna Padgett
Apologies	Councillors	H.Jones, L.Jones, F.Burke-Lloyd

REPORT FROM COUNTY COUNCILLOR

County Councillor Ryan Thomas's written report included the following –

- Traffic issues
- Litter along castle river walk
- The former town hall

A meeting has been held with John McEvoy, Highways Officer regarding the use of Blue Badge parking in dangerous locations.

An advice surgery will be held on 28th May 2016 – 9.00am – 10.00am at 2 Bridge Street. The County Councillor was thanked for his report.

22 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 5th April 2016

23 TOWN TOILETS

The Town Clerk reported the receipt of an e-mail from the Carmarthenshire CC Municipal Services Manager requesting an assurance in writing that the Town Council will take over responsibility for toilets as soon as the renovation works are completed. It was previously **RESOLVED** that the assurance be given.

24 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

25 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

Volunteers continue to undertake work at the Quay, Canal and Glan yr Afon, as well as upgrading of the floral enhancements around the community.

26 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

The 3rd quotation for the Mynydd y Garreg noticeboard is expected within the next week.

27 MEALS ON WHEELS

The following rota was arranged:-

Thursday 9th June 2016 – Cllrs J.Lewis and D.Lloyd-Waterford

Friday 10th June 2016 – Cllrs T.Burns and A.Jenkins

Thursday 16th June 2016 – Cllrs J.Gilasbey and P.Thompson

28 ADOPTION OF PLAY AREAS

Section 106 money for Mynydd y Garreg is currently at £77k – this could be doubled. Section 106 money for Kidwelly is currently at £38k.

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas.

MINUTES 29 – 33 – Public consultation is taking place. These matters will be considered after receiving a report from the County Council Highways Officer. Mr McEvoy will be requested to expedite these issues.

29 HILLFIELD VILLAS – ONE WAY SYSTEM

It has been proposed that Hillfield Villas becomes a one way traffic system.

30 ROAD HUMPS IN NEW STREET

31 RESIDENTS PARKING SCHEME

A door to door consultation has taken place and a report is awaited.

32 ADDITIONAL YELLOW LINES IN STATION ROAD

33 REMOVAL OF YELLOW LINES IN FERRY ROAD

34 WEBSITE DEVELOPMENT

It was noted that the website is not user friendly, does not reflect the rich history of the town and has no capacity for interaction with the public. Councillors H.Jones and P.Thompson will put together a brief detailing council's needs taking into account costs, maintenance and security issues.

35 CORRESPONDENCE – MAY 2016

Vivian Summers	Mr Summers had provided correspondence between himself and the county council regarding the turning area in Newtown, Mynydd y Garreg. He will be thanked for his observations. Note and Close this item.
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36 ANY OTHER URGENT BUSINESS – MAY 2016

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

7th JUNE 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 7th June 2016

Present	Town Mayor	S.John
	Deputy Mayor	J.Lewis
	Councillors	A.Jenkins, T.Burns, D.Lloyd-Waterford, P.Thompson, M.Thomas, F.Burke-Lloyd, L.Jones J.Mayne, J.Gilasbey
	Town Clerk	Virginia O'Reilly
	Town Secretary	Anna Padgett
Apologies	Councillors	H.Jones

REPORT FROM COUNTY COUNCILLOR

CC.Ryan Thomas was unable to attend due to School Governor training

88 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the General Purposes Committee Meeting of 17th May 2016

89 TOWN TOILETS

Reassurance that the town council will take over responsibility for the toilets has been given. The county council has agreed to carry out the repairs and provide new doors. It was reported that the "Ladies" door would not lock. A site visit will be carried out to assess the work required, to include disabled access issues. County Councillor Thomas will be requested to assist.

90 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

91 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

Hanging baskets are ready and awaiting installation. Watering will be carried out on a rota basis, but more volunteers are needed. "Adopt a basket" scheme will be considered. Volunteers are preparing to coat the boxes with Sadolin. One roundabout has been cut the second one needs attention. The next meeting of Kidwelly in Bloom will be held on 15th June 2016.

92 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

Three quotations for the Mynydd y Garreg noticeboard have been circulated. Installation costs are required. Local firms will be contacted for quotations.

93 WEBSITE DEVELOPMENT

It was noted that the website is not user friendly, does not reflect the rich history of the town and has no capacity for interaction with the public. Councillors H.Jones and P.Thompson will put together a brief detailing council's needs taking into account costs, maintenance and security issues. If councillor Jones is not available Steve Chilvers will be requested to assist.

94 ADOPTION OF PLAY AREAS

Section 106 money for Mynydd y Garreg is currently at £77k – this could be doubled. Section 106 money for Kidwelly is currently at £38k.

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas.

95 MEALS ON WHEELS

The following rota was arranged:-

Thursday 9th June 2016 – Cllrs J.Lewis

Thursday 14th July 2016 – Cllr T.Burns

Friday 15th July 2016 – Cllr F.Burke-Lloyd

Thursday 11th August 2016 – Cllr Fran-Burke-Lloyd

Friday 12th August 2016 – Cllr Jeanette Gilasbey

96 NEWSLETTER

The next edition of the newsletter is due in July. The sub-committee will meet on 14th June 2016.

MINUTES 97 – 101 – Public consultation is taking place. These matters will be considered after receiving a report from the County Council Highways Officer. Mr McEvoy will be requested to expedite these issues.

97 HILLFIELD VILLAS – ONE WAY SYSTEM

It has been proposed that Hillfield Villas becomes a one way traffic system.

98 ROAD HUMPS IN NEW STREET

99 RESIDENTS PARKING SCHEME

A door to door consultation has taken place and a report is awaited.

100 ADDITIONAL YELLOW LINES IN STATION ROAD

101 REMOVAL OF YELLOW LINES IN FERRY ROAD

102 CORRESPONDENCE – JUNE 2016

There was no correspondence. Note and **Close** this item.

103 ANY OTHER URGENT BUSINESS – JUNE 2016

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

5th JULY 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 5th July 2016

Present	Town Mayor	S.John
	Deputy Mayor	
	Councillors	A.Jenkins, T.Burns, D.Lloyd-Waterford, P.Thompson, M.Thomas, L.Jones J.Mayne, J.Gilasbey
	Town Clerk	Virginia O'Reilly
	Town Secretary	Anna Padgett
Apologies	Councillors	H.Jones, F.Burke-Lloyd, J.Lewis

160 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

161 REPORT FROM COUNTY COUNCILLOR

County Councillor Ryan Thomas gave his apologies as he was on holiday.

Matters Arising from the General Purposes Committee Meeting of 7th June 2016

162 TOWN TOILETS

Reassurance that the town council will take over responsibility for the toilets has been given. The county council has agreed to carry out repairs and provide new doors. It was reported that the "Ladies" door would not lock. This will be reported as a matter of urgency. Keys for the padlock on the left side gate will be requested. A site visit will be carried out on 6th July 2016 to assess the work required, to include disabled access issues.

163 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

164 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

Hanging baskets have been installed. The mayor is watering the baskets in the town, using the bowser. Various options for watering the baskets in Mynydd y Garreg were considered. The use of ladders was deemed dangerous. Water carrying backpacks could be used, but volunteers would be needed. Liability and insurance issues were considered. The estates contractor will be contacted for a quote for watering the baskets twice a week for the rest of the season.

The Co-op is supplying all compost and plants required and is organising a litter pick. The plants have been placed around the town and at the Quay.

Volunteers are preparing to coat the boxes with Sadolin and paint the railings. Roundabouts have been cut. Various local businesses have expressed an interest in sponsoring a roundabout. The next meeting of Kidwelly in Bloom will be held on 20th July 2016.

165 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

Three quotations for the noticeboards had been circulated. Various options were considered but a decision was deferred until further research on the types of noticeboards available had been carried out.

166 WEBSITE DEVELOPMENT

It was noted that the website is not user friendly, does not reflect the rich history of the town and has no capacity for interaction with the public. Our current IT support provider has discussed the issues with the town clerk. Specifications detailing the council's needs taking into account costs, maintenance and security issues will be drawn up and 3 quotes sought.

167 ADOPTION OF PLAY AREAS

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas.

The play area in Parc Stephens is inadequate and the county council wishes to dismantle it. Section 106 money is available for refurbishment but a request to release this money needs to be made to initiate the process. Revenue costs of maintaining the play areas will be built into the next year's budget.

168 MEALS ON WHEELS

The following rota was arranged:-

Thursday 14th July 2016 – Cllr D.Lloyd-Waterford

Friday 15th July 2016 – Cllr F.Burke-Lloyd

Thursday 11th August 2016 – Cllr Fran-Burke-Lloyd

Friday 12th August 2016 – Cllr Jeanette Gilasbey

169 NEWSLETTER

The third edition of the newsletter has been printed and is being circulated. Copies were distributed to members to deliver.

MINUTES 170 – 174 – A report from the County Council Highways Officer Mr McEvoy has been finalised and presented to the county councillor. A site visit to the locations below will be arranged with Mr McEvoy. Additional yellow lines in Priory Street near the entrance to Clos yr Afon will be requested.

170 HILLFIELD VILLAS – ONE WAY SYSTEM

171 ROAD HUMPS IN NEW STREET

172 RESIDENTS PARKING SCHEME

173 ADDITIONAL YELLOW LINES IN STATION ROAD

174 REMOVAL OF YELLOW LINES IN FERRY ROAD

175 CHRISTMAS ARRANGEMENTS 2016

Minutes for the meeting held on 21st June 2016 were circulated. The next meeting will be held on 26th July 2016.

176 CORRESPONDENCE – JULY 2016

There was no correspondence. Note and **Close** this item.

177 ANY OTHER URGENT BUSINESS – JULY 2016

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

6th SEPTEMBER 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwennllian Centre, Kidwelly on Tuesday 6th September 2016

Present	Town Mayor	S.John
	Deputy Mayor	J.Lewis
	Councillors	A.Jenkins, D.Lloyd-Waterford, J.Gilasbey, P.Thompson, M.Thomas, J.Mayne,
	Town Clerk	Virginia O'Reilly
	Estates Officer	Stephen Thomas
	Town Secretary	Anna Padgett
	Admin Assistant	Owain Davies
Apologies	Councillors	T.Burns, L.Jones, F.Burke-Lloyd,

233 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

234 REPORT FROM COUNTY COUNCILLOR

County Councillor Ryan Thomas had attended a site visit on 6th September 2016 with members of the town council and Mr John McEvoy, county council Highways Officer. This is reported under "Highways Matters" below.

Matters Arising from the General Purposes Committee Meeting of 5th July 2016

235 TOWN TOILETS

Reassurance that the town council will take over responsibility for the toilets has been given. It was noted that new doors had been fitted and internal dispensers with keys provided. The doors need ventilation grills. Several leaks and blockages have been reported. The county will be asked for a CCTV image of the drains to check for damage and ensure the flow is clear. A date for take-over will be arranged and the remaining remedial work will be carried out in the week before the lease is signed.

The toilets are not DDA compliant. The county councillor will ask Andrew Russ, officer of the county council to provide his overdue report on the compliance issues raised previously.

236 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

237 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

The next meeting of Kidwelly in Bloom will be held on 21st September 2016. The hanging baskets in the town have flourished whereas those in Mynydd y Garreg are wilting. It was caused by lack of attention. The contractor will be contacted. Licences to enhance the roundabouts have been attained. There will be a Kidwelly in Bloom Competition held in 2017. An application for a grant will be made to Awards for All.

238 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

Quotations for the noticeboards had been circulated. It was **RESOLVED** to purchase a single sided board for Mynydd y Garreg and a double sided for the town square at a total cost including fitting of £4390.

239 WEBSITE DEVELOPMENT

Specifications detailing the council's needs taking into account costs, maintenance and security issues had been drawn up and 3 quotes had been received. Further information was requested.

240 ADOPTION OF PLAY AREAS

It was **RESOLVED**, in Full Council on 3rd November 2015, to take over the play areas. The play area in Parc Stephens is inadequate and the county council wishes to dismantle it. Section 106 money is available for refurbishment but a request to release this money needs to be made to initiate the process. Revenue costs of maintaining the play areas will be built into the next year's budget.

241 NEWSLETTER

The third edition of the newsletter has been distributed.

242 CHRISTMAS ARRANGEMENTS 2016

Minutes for the meeting held on 26th July 2016 were circulated detailing the arrangements for the event which will be held on 24th November 2016. The evening will have a Victorian Theme. The next meeting will be held on 21st September 2016.

243 MEALS ON WHEELS

The following rota was arranged:-

Thursday 8th September 2016 – Cllr D.Lloyd-Waterford

Friday 9th September 2016 – To be confirmed

Thursday 15th September 2016 – Cllr J.Gilasbey

Highways Issues

MINUTES 244 – 250

A site visit was held on 6th September 2016 with the County Council Highways Officer Mr John McEvoy. Also present was County Councillor R.Thomas. A comprehensive report is awaited from Mr McEvoy.

244 HILLFIELD VILLAS – ONE WAY SYSTEM

245 ROAD HUMPS IN NEW STREET

246 RESIDENTS PARKING SCHEME

247 ADDITIONAL YELLOW LINES IN STATION ROAD

248 REMOVAL OF YELLOW LINES IN FERRY ROAD

249 ADDITIONAL PAVEMENT ALONG MEINCIAU ROAD

A request for a pavement along Meinciau Road [from Glannant to the Pont Newydd turn off] had been received from Mr & Mrs John of Glannant. It was supported by 46 signatures of residents of Menciau Road. A site visit will be carried out by the county council.

250 TRAFFIC ON FERRY ROAD

Concerns over traffic hazards in ferry Road had been received from Mr T.N.Watkins of 49 Ferry Road. The county council officer was informed.

252 CORRESPONDENCE – SEPTEMBER 2016

Correspondence regarding Minute 249 and 250 had been received. Note and **Close** this item.

253 ANY OTHER URGENT BUSINESS – SEPTEMBER 2016

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

4th OCTOBER 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 4th October 2016

Present	Town Mayor	S.John
	Deputy Mayor	J.Lewis
	Councillors	A.Jenkins, D.Lloyd-Waterford, J.Gilasbey, P.Thompson, M.Thomas, J.Mayne, T.Burns, L.Jones, F.Burke-Lloyd C.Peters-Bond
	Town Clerk	Virginia O'Reilly
	Town Secretary	Anna Padgett
Apologies	Councillors	C.C. Ryan Thomas

319 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

320 REPORT FROM COUNTY COUNCILLOR

County Councillor Ryan Thomas was unable to attend and sent his apologies.

Matters Arising from the General Purposes Committee Meeting of 6th September 2016

321 TOWN TOILETS

It was noted that the seals on the doors had been pulled off and internal dispensers had been vandalised. This will be reported to the police as will reports of drug taking in the toilets. They will be asked if they have a CCTV surveillance unit available to monitor the square. Several leaks and blockages have been reported. The county will be asked for a CCTV image of the drains to check for damage and ensure the flow is clear. The toilets are not DDA compliant. It was **RESOLVED** that the toilets would be closed at 5.00pm with immediate effect.

The county councillor will ask Andrew Russ, officer of the county council to provide his overdue report on the compliance issues raised previously.

322 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

323 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

The next meeting of Kidwelly in Bloom will be held on 19th October 2016. Daffodil bulbs are awaiting collection from the office. Wild flowers are to be planted in Glan yr Afon. Hanging baskets are still flourishing. Winter flowers will replace the summer blooms. Plans for roundabout planting are progressing. There will be a Kidwelly in Bloom Competition held in 2017. An application for a grant will be made to Awards for All. Additional funding will be considered at Budget Setting.

324 NOTICEBOARDS AT KIDWELLY AND MYNYDD Y GARREG

A single sided board for Mynydd y Garreg and a double sided for the town square at a total cost including fitting of £4390 have been ordered. Note and **Close** this item.

325 WEBSITE DEVELOPMENT

Specifications detailing the council's needs taking into account costs, maintenance and security issues had been drawn up and 3 quotes had been received. Further information was provided. It was **RESOLVED** to accept the lowest tender of £995. Note and **Close** this item.

326 ADOPTION OF PLAY AREAS

This matter was considered by Full Council on 4th October 2016. Note and **Close** this item.

327 NEWSLETTER

The third edition of the newsletter will be distributed during October. A sub-group meeting will be held on 6th October 2016. Councillor Peters-Bond will join the group. A draft will be considered at the Finance Committee on 11th October 2016.

328 CHRISTMAS ARRANGEMENTS 2016

Minutes for the meeting held on 20th September 2016 had been circulated detailing the arrangements for the event which will be held on 24th November 2016. The evening will have a Victorian Theme. A prize of £10 will be presented to the best costume for a child and an adult. The Town Crier Competition will precede the arrival of Santa. Fees for stall holders will be set. The next meeting will be held on 11th October 2016.

329 MEALS ON WHEELS

The following rota was arranged:-

Thursday 13th October 2016 – Cllr F.Burke-Lloyd

Highways Issues

MINUTES 330 – 337

A site visit was held on 6th September 2016 with the County Council Highways Officer Mr John McEvoy. Also present was County Councillor R.Thomas. A comprehensive report is awaited from Mr McEvoy.

330 HILLFIELD VILLAS – ONE WAY SYSTEM

331 ROAD HUMPS IN NEW STREET

332 RESIDENTS PARKING SCHEME IN NEW STREET

The date for sending out the questionnaires will be queried.

333 ADDITIONAL YELLOW LINES IN STATION ROAD

334 ADDITIONAL YELLOW LINES IN PRIORY STREET

335 REMOVAL OF YELLOW LINES IN FERRY ROAD

336 ADDITIONAL PAVEMENT ALONG MEINCIAU ROAD

337 TRAFFIC ON FERRY ROAD

338 CORRESPONDENCE – OCTOBER 2016

No correspondence had been received. Note and **Close** this item.

339 ANY OTHER URGENT BUSINESS – OCTOBER 2016

The county council is withdrawing the collection of green garden waste sacks as of 31st October 2016. There will be no collection of garden waste until April 2017. Enquiries will be made as to the proposed new system to be adopted.

KIDWELLY TOWN COUNCIL

6th DECEMBER 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 6th December 2016

Present	Town Mayor	S.John
	Deputy Mayor	J.Lewis
	Councillors	D.Lloyd-Waterford, J.Gilasbey, P.Thompson, M.Thomas, J.Mayne, C.Peters-Bond, F.Burke-Lloyd, L.Jones
	Town Clerk	Virginia O'Reilly
	Town Secretary	Anna Padgett
Apologies	Councillors	T.Burns, A.Jenkins

460 MEMBER'S DECLARATIONS OF INTEREST

Minute 462 – Councillor P.Thompson left the room.

461 REPORT FROM COUNTY COUNCILLOR

County Councillor R.Thomas attended and provided a written report. He encouraged members to comment on the county council budget proposals for 2017-18. A GoSafe multiagency meeting will be held on 7th December 2016 to consider traffic issues. New Traffic Orders will be published in March 2017 which will affect most of the Highways Issues noted below. He gave an update on progress regarding these highways issues.

Matters Arising from the General Purposes Committee Meeting of 1st November 2016

462 TOWN TOILETS

The county council has indicated that the toilets will be made compliant before the transfer takes place. The manhole cover in the storeroom needs replacing. The Mayor will open and close the toilets on 26th and 27th December 2016 and on 2nd January 2017. Councillors J.Gilasbey and F.Burke-Lloyd will assist if necessary.

463 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

464 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

The next meeting of Kidwelly in Bloom will be held in January 2017. It was reported that several Kidwelly businesses will support the Kidwelly in Bloom Competition in 2017. Coleg Sir Gar is also interested. The 2 flower baskets still on Mynydd y Garreg posts will be taken down. One volunteer for the Diana Garden has retired and was thanked for her hard work.

465 NEWSLETTER

It was previously **RESOLVED** to produce an "Election Special" edition. Details of the election on 4th May 2016 will be included. Information on the number of councillors to be elected, the role of the councillor, the procedure for nomination and the opening times and locations of polling stations will be given. A map of ward boundaries will be included. The timing of the distribution of the newsletter will be determined by the election schedule. A resident of Burry Port who was impressed by the Kidwelly Newsletter has asked for information on its production.

466 CHRISTMAS ARRANGEMENTS 2016

The event was held on 24th November 2016. The evening had a Victorian Theme. The Town Crier Competition was won by Jennifer Smith. Thanks were expressed to the workers who volunteered to provide and install the Christmas tree at Mynydd Hall. A resident has complained that there were no festoon lights in Bridge Street leaving the street dark. This was because the owners of properties did not want lights attached to their houses. A meeting with the contractor will be held in January 2017 to consider the purchase of additional lights.

467 MEALS ON WHEELS

The following rota was arranged:-

Thursday 8th December 2016 – Cllr F.Burke-Lloyd

Friday 9th December 2016 – Cllr J.Gilasbey – if possible

Thursday 15th December 2016 – Cllr J.Gilasbey and F.Burke-Lloyd

468 DOGS LOOSE AT GLAN YR AFON

A complaint has been received about dogs running loose and jumping on people and other dogs. In June the county council issued a Public Spaces Protection Order which, if enacted, could enable the town council to order dogs to be kept on a lead in any specified area it owns.

It was noted that the Order could be enacted but the situation does not warrant this action at present. The problem will be monitored. Note and **Close** this item.

Highways Issues

MINUTES 469 – 476

469 ROAD HUMPS IN NEW STREET

470 RESIDENTS PARKING SCHEME IN NEW STREET

471 ADDITIONAL YELLOW LINES IN STATION ROAD

472 ADDITIONAL YELLOW LINES IN PRIORY STREET

473 REMOVAL OF YELLOW LINES IN FERRY ROAD

474 ADDITIONAL PAVEMENT ALONG MEINCIAU ROAD

It was reported that there is no finance available for this. Note and **Close** this item.

475 TRAFFIC ON FERRY ROAD

476 PARKING ALONGSIDE GLANYMORFA HOME

477 CORRESPONDENCE – NOVEMBER/DECEMBER 2016

1	Lottie Lloyd	Concerns over traffic near the town square. A site visit has been arranged for 13 th December 2016. This matter will be added to the list of Highways Issues. Note and Close this item.
2	Mrs S.Davies	Concerns over traffic on Monksford Street. This matter will be added to the list of Highways Issues. Note and Close this item.

478 ANY OTHER URGENT BUSINESS – DECEMBER 2016

There was no urgent business. Note and **Close** this item.

The Chair wished everyone a Merry Christmas and a Happy New Year.

KIDWELLY TOWN COUNCIL

1st NOVEMBER 2016

At the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 1st November 2016

Present	Town Mayor	S.John
	Deputy Mayor	J.Lewis
	Councillors	D.Lloyd-Waterford, J.Gilasbey, P.Thompson, M.Thomas, J.Mayne, T.Burns, C.Peters-Bond
	Town Clerk	Virginia O'Reilly
	Estates Officer	Stephen Thomas
	Town Secretary	Anna Padgett
Apologies	Councillors	L.Jones, F.Burke-Lloyd, A.Jenkins

391 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

392 REPORT FROM COUNTY COUNCILLOR

County Councillor R.Thomas attended and gave a verbal report. He was requested to submit a written report for consideration. It was noted that BT has indicated its wish to remove 3 phone boxes in the area. The one located on the town square was considered useful.

Matters Arising from the General Purposes Committee Meeting of 4th October 2016

393 TOWN TOILETS

It was noted that the seals on the door of the Ladies is still missing. The county council will be asked for a CCTV image of the drains to check for damage and ensure the flow is clear. County Councillor R.Thomas will ask Andrew Russ, county council officer, for his report on access issues at the toilets. A building inspectors report is also awaited.

394 RAIL SERVICES AT KIDWELLY

The number of train stops at Kidwelly station is inadequate, especially at times needed by commuters. Arriva trains have been requested to designate Kidwelly as a definite STOP station rather than a REQUEST STOP. The town clerk has made formal representations to Arriva trains requesting more STOPS at Kidwelly. The A.M has been contacted for support in this initiative.

395 FLORAL DISPLAYS AND ROUNDABOUT ENHANCEMENT

The next meeting of Kidwelly in Bloom will be held on 16th November 2016. Daffodil bulbs have been planted. Contractors will be instructed to leave the daffodils die back after flowering before they are cut. Wild flowers are to be planted in Glan yr Afon and Plough Gardens. Weed suppressing membrane has been laid down. Seed has not been purchased as yet. Roundabouts have been cut back. Willows may be planted. There will be a Kidwelly in Bloom Competition held in 2017. An application for a grant will be made to Awards for All. Additional funding will be considered at Budget Setting.

396 NEWSLETTER

It was **RESOLVED** to produce an "Election Special" edition. Details of the election on 4th May 2016 will be included. Information on the number of councillors to be elected, the role of the councillor, the procedure for nomination and the opening times and locations of polling stations will be given. A map of ward boundaries will be included. The timing of the distribution of the newsletter will be determined by the election schedule. A resident of Burry Port who was impressed by the Kidwelly Newsletter has asked for information on its production. Thanks were given to the production team.

397 CHRISTMAS ARRANGEMENTS 2016

The event will be held on 24th November 2016. The evening will have a Victorian Theme. A prize of £10 will be presented to the best costume for a child and also £10 for an adult costume. The Town Crier Competition will precede the arrival of Santa. Stall holders will be invoiced before the event. A burger van is required. The next meeting will be held on 8th November 2016 after the Finance Committee.

398 ANY OTHER URGENT BUSINESS – OCTOBER 2016

The county council is withdrawing the collection of green garden waste sacks as of 31st October 2016. There will be no collection of garden waste until April 2017. Residents have been informed of the new arrangements. Note and **Close** this item.

399 MEALS ON WHEELS

The following rota was arranged:-
Thursday 10th November 2016 – to be arranged
Friday 11th November 2016 – Cllr T.Burns

Highways Issues

MINUTES 400 – 407

County Councillor R.Thomas gave an update on progress regarding the highways issues

400 ROAD HUMPS IN NEW STREET

401 RESIDENTS PARKING SCHEME IN NEW STREET

402 ADDITIONAL YELLOW LINES IN STATION ROAD

403 ADDITIONAL YELLOW LINES IN PRIORY STREET

It was **RESOLVED** to express support for the proposals.

404 REMOVAL OF YELLOW LINES IN FERRY ROAD

405 ADDITIONAL PAVEMENT ALONG MEINCIAU ROAD

406 TRAFFIC ON FERRY ROAD

407 HILLFIELD VILLAS – ONE WAY SYSTEM

The one way system will not be introduced because of objections by the emergency services. Note and **Close** this item.

408 CORRESPONDENCE – OCTOBER/NOVEMBER 2016

No correspondence had been received. Note and **Close** this item.

409 ANY OTHER URGENT BUSINESS – OCTOBER/NOVEMBER 2016

It was reported that a complaint regarding litter around the castle had been made to the press. The matter was considered and it was agreed to: Ask the police to monitor the situation: Get a contractor to remove the rubbish: Respond to the article in the newspaper. Note and **Close** this item.