

KIDWELLY TOWN COUNCIL

14th JANUARY 2020

At the meeting of the **FINANCE COMMITTEE** held at the Council Offices, Kidwelly on Tuesday 14th January 2020

Present	Town Mayor	
	Deputy Mayor	T.Burnett
	Councillors	A.Jenkins, J.Bezant, J.Gilasbey, D.Lloyd-Waterford, J.Parry, P.Thompson, J.Mayne, G.Beer C.Peters, C.Peters-Bond, J.James
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, S.Ratty, C.Davies, B.A.Williams

525 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the Finance Committee Meeting of 10th December 2019

526 FINANCIAL STATEMENTS

Financial statements for month 9 had been circulated and were considered.

527 BILLS FOR PAYMENT – JANUARY 2020

	Invoice	Payee	Description	Total	Cat
1	Es9a	Ellis Samuel	Additional clearance work	100.00	E
2	Es9a	Ellis Samuel	Estates contract	1892.00	E
3	390	Llwyndu Farm	Christmas trees & barriers	1038.00	R
4	G.6/37	R.T.Electrics	Christmas lights	6225.00	R
5	174956	Water for you	Water and servicing	72.00	R
6	31	Viv Davies	Hedging – Mynydd y Garreg	62.40	E
7	2810	Eric James	Glanyrafon drainage ditch	375.00	E
8	4003	A.M.Power	Retention Phase 2	3485.35	P

Statutory provisions:- Items 1-8 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

528 DIRECT DEBITS – DECEMBER 2019

	Date	Payee	Description	Total
1	02.12.19	British Gas 3	Gas maintenance house	28.36
2	06.12.19	Blue Wave	Telecoms	83.50
3	13.12.19	Lloyds	Service Charges	24.15
4	16.12.19	CCC	Rates	363.00

Statutory provisions:- Items 1,3,4: Local Government Act 1972 s111 – Item 2 Telecom Act 1984

Note and **Close** this table from the minutes.

529 LAMPOST BANNERS

It had been noted that the banners are not looking their best and need replacing. New designs will be considered and costed. County Council brown visitor signs are faded – the county will be informed. Members will identify and list new brown signs that will be helpful for visitors.

530 EQUIPMENT FOR PRESENTATIONS

It was previously **RESOLVED** to investigate the various options for purchasing the most suitable equipment to allow presentations to be made at council meetings and events held in the chamber. Costs for televisions were presented. Cllr T.Burnett will research alternative methods. This matter was deferred.

531 BROWN VISITOR SIGNS

This matter was deferred until funding can be secured. Note and **Close** this item.

532 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

533 RISK ASSESSMENT 2020

The Risk Assessment was considered. Amendments were made to reflect changes that occurred during the year. It was **RESOLVED** to accept the amended Risk Assessment for 2020. Note and **Close** this item.

534 CLAIMS FOR COUNCILLOR'S ALLOWANCE

Forms were distributed for completion by all councillors. It was noted that any claims made would be taxed before payment was made. Note and **Close** this item.

535 VIREMENTS TO BUDGET 2019-2020

Virements to the budget 2019-2020 were considered and agreed. This matter was referred to Full Council to approve. Note and **Close** this item.

536 CORRESPONDENCE – DECEMBER/JANUARY 2019/2020

There was no urgent correspondence. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

11th FEBRUARY 2020

At the meeting of the **FINANCE COMMITTEE** held at the Council Offices, Kidwelly on Tuesday 11th February 2020

Present	Town Mayor	C.Davies
	Deputy Mayor	
	Councillors	A.Jenkins, J.Bezant, J.Gilasbey, D.Lloyd-Waterford, J.Parry, G.Beer, J.James, S.Ratty, B.A.Williams
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, T.Burnett, C.Peters, C.Peters- Bond, J.Mayne, P.Thompson

576 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

577 FINANCIAL STATEMENTS

Financial statements for month 10 had been circulated and were considered.

578 BILLS FOR PAYMENT – FEBRUARY 2020

	Invoice	Payee	Description	Total	Cat
1	ES11	Ellis Samuel	Estates contract - February	1892.00	E
2	174956	Water for You	Water	11.88	R
3	69878	Infinity	Photocopies	101.18	R
4	****	Mark Stephens	Searches	65.88	E
5	PGC – 4	PGC	Hire of room 25.11.19	30.00	R
6	425	Rustic Wood company	Planters for square	115.00	C
7	27586	Rialtas	Make Tax Digital support	70.80	R
8	501/8	Castle News	Newspapers	20.60	R
9	3405	Wales Audit Office	External audit fees	304.75	R

Statutory provisions:- Items 1-9 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

579 DIRECT DEBITS – JANUARY 2020

	Date	Payee	Description	Total
1	02.01.20	British gas	Gas maintenance house	28.36
2	13.01.20	Lloyds	Service charges	23.65
3	15.01.20	CCC	Rates	363.00

Statutory provisions:- Items 1,-3: Local Government Act 1972 s111 – Item (none) Telecom Act 1984 Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 14th January 2020

580 LAMPOST BANNERS

It had been noted that the banners are not looking their best and need replacing. New designs will be considered and costed. County Council brown visitor signs are faded – the county will be informed. Members will identify and list new brown signs that will be helpful for visitors.

581 EQUIPMENT FOR PRESENTATIONS

It was previously **RESOLVED** to investigate the various options for purchasing the most suitable equipment to allow presentations to be made at council meetings and events held in the chamber. Costs for televisions were presented. Cllr T.Burnett will research alternative methods. This matter was deferred.

582 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

583 REVIEW OF FINANCIAL REGULATIONS

This matter was deferred until the next meeting.

584 REFERRALS FROM OTHER COMMITTEES

Budget newsletter – The county council quote for printing and distribution with the council tax notice was £250, colour would be £500. The cost of colour was considered too expensive. It was agreed to print the newsletter in black and white and budget for a colour leaflet for the next financial year.

585 CORRESPONDENCE – JANUARY/FEBRUARY 2020

1	Luncheon Club	It was RESOLVED to release the £1500 allocated in the budget. Note and Close this item.
2	Urdd Gobaith Cymru	Mr Harries will be informed that the £750 allocated is in next year's budget and this will be paid in May 2020. Note and Close this item.
3	Wales Audit Office	A consultation document on future audit arrangements had been circulated. Members were requested to study the document prior to further consideration at the next meeting. Consultation period ends on 19 th March 2020.

KIDWELLY TOWN COUNCIL

10th MARCH 2020

At the meeting of the **FINANCE COMMITTEE** held at the Council Offices, Kidwelly on Tuesday 10th March 2020

Present	Town Mayor	
	Deputy Mayor	
	Councillors	A.Jenkins, J.Bezant, J.Gilasbey, D.Lloyd-Waterford, J.Parry, G.Beer, J.James, B.A.Williams, C.Peters, C.Peters- Bond, J.Mayne
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, S.Ratty
No apologies		C.Davies, P.Thompson, T.Burnett

625 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

626 FINANCIAL STATEMENTS

Financial statements for month 11 had been circulated and were considered.

627 BILLS FOR PAYMENT – MARCH 2020

	Invoice	Payee	Description	Total	Cat
1	Es12	Ellis Samuel	Estates contract	1892.00	E
2	10959	3RTs IT	Website hosting	125.88	R
3	5	Steve Chilvers	Backups x5	35.00	R
4	32-4/257	Abs Fire Protection	Extinguisher service	106.74	E
5	175684	Water for You	Water & servicing	21.48	R
6	70692	Infinity	Photocopies	82.39	R
7	95582798	CCC	Christmas lights feeder pillar	1020.00	c

Statutory provisions:- Items 1-7 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

628 DIRECT DEBITS – FEBRUARY 2020

	Date	Payee	Description	Total
1	03.02.20	British Gas	Gas maintenance house	28.36
2	14.02.20	Lloyds	Service charges	18.10
3	17.02.20	CCC	Rates	363.00
4	24.02.20	PEAC	Photocopier	180.12

Statutory provisions:- Items 1,-4: Local Government Act 1972 s111 – Item (none) Telecom Act 1984 Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 11th February 2020

629 LAMPOST BANNERS

It had been noted that the banners are not looking their best and need replacing. New designs will be considered and costed. County Council brown visitor signs are faded – the county will be informed. Members will identify and list new brown signs that will be helpful for visitors.

630 EQUIPMENT FOR PRESENTATIONS

It was previously **RESOLVED** to investigate the various options for purchasing the most suitable equipment to allow presentations to be made at council meetings and events held in the chamber. Costs for televisions were presented. Cllr T.Burnett will research alternative methods. This matter was deferred.

631 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

632 WALES AUDIT OFFICE – CONSULTATION DOCUMENT

The document was considered. No official response will be made. Note and **Close** this item.

633 REVIEW OF FINANCIAL REGULATIONS

The Financial Regulations were reviewed. No changes were made. Note and **Close** this item.

634 REFERRALS FROM OTHER COMMITTEES

There were no referrals.

635 CORRESPONDENCE – FEBRUARY/MARCH 2020

There was no correspondence not dealt with above. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

9th JUNE 2020

At the **VIRTUAL** meeting of the **FINANCE COMMITTEE** held on Tuesday 19th June 2020

Present	Town Mayor	D.Lloyd-Waterford
	Deputy Mayor	A.Jenkins
	Councillors	J.Bezant, J.Gilasbey, J.James, C.Peters, C.Peters-Bond, J.Mayne, P.Thompson, T.Burnett
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
	Admin. Assist.	Owain Davies
Apologies	Councillors	G.Beer, C.Davies

40 MEMBERS' DECLARATIONS OF INTEREST

Minute 47 – Councillor J.Mayne left the meeting.

41 FINANCIAL STATEMENTS

Financial statements for the current month are being prepared. A spreadsheet showing the current position had been circulated.

42 BILLS FOR PAYMENT – JUNE 2020

	Invoice	Payee	Description	Total	Cat
1	ES3	Ellis samuel	Maintenance contract	1892.00	E
2	BGC	Ellis Samuel	Plants and soil	562.59	E
3	PO	Post office	Postage	109.95	R
4	619	Travis Perkins	Railway sleepers - planters	129.55	E
5	30802286	Cooke & Arkwright	Legal fees foreshore lease	300.00	R
6	10	Steve Chilvers	Backups x3/12	105.00	R

Statutory provisions:- Items 1-6 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

43 DIRECT DEBITS – MAY 2020

	Date	Payee	Description	Total
1	04.05.20	British Gas 3	Gas maintenance house	23.33
2	15.05.20	Lloyds	Service Charges	21.94
3	15.05.20	CCC	Rates	369.00
4	26.05.20	PEAC	Copier rental	180.12

Statutory provisions:- Items 1,-4: Local Government Act 1972 s111 – Item (none) Telecom Act 1984 Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 10th March 2020

44 LAMPOST BANNERS

It had been noted that the banners are not looking their best and need replacing. New designs will be considered and costed. County Council brown visitor signs are faded – the county will be informed. Members will identify and list new brown signs that will be helpful for visitors.

45 EQUIPMENT FOR PRESENTATIONS

It was previously **RESOLVED** to investigate the various options for purchasing the most suitable equipment to allow presentations to be made at council meetings and events held in the chamber.

46 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

47 REFERRALS FROM OTHER COMMITTEES

I.T. Systems

It was recognised that the I.T. systems in use in the office are not fit for purpose. Various options were discussed. Outright purchase of equipment was not favoured because the built-in obsolescence of the technology would render it out of date very quickly. It was **RESOLVED** to investigate lease options over a three year period.

48 CORRESPONDENCE – MAY/JUNE 2020

There was no correspondence not dealt with above. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

14th JULY 2020

At the **VIRTUAL** meeting of the **FINANCE COMMITTEE** held on Tuesday 14th July 2020

Present	Town Mayor	D.Lloyd-Waterford
	Deputy Mayor	A.Jenkins
	Councillors	J.Bezant, J.Gilasbey, J.James, C.Peters, J.Mayne C.Peters- Bond
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
	Admin. Assist.	Owain Davies
Apologies	Councillors	G.Beer, T.Burnett, P.Thompson
No apologies		C.Davies

91 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

92 FINANCIAL STATEMENTS

Financial statements up to the end of June 2020 had been circulated. A spreadsheet showing the current position had also been circulated. It was noted that 24 Station Road had been vacated but not cleared due to lockdown. Rent reduction from the house could be ameliorated by expected increase in estates rental. Virements will be considered in the September meeting when the situation will be clearer.

93 BILLS FOR PAYMENT – JULY 2020

	Invoice	Payee	Description	Total	Cat
1	ES4	Ellis samuel	Maintenance contract	1892.00	E
2	ES4a	Ellis Samuel	Diana Garden – ivy removal	130.00	E
3	AKP 2	Amazon	Safety Ladder	32.91	R
4	13861	A.J.Plastering	Phase 2 retention	1799.00	P
5	14979	A.J.Plastering	Phase 2 retention	3759.71	P

Statutory provisions:- Items 1-5 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

94 DIRECT DEBITS – JUNE 2020

	Date	Payee	Description	Total
1	02.06.20	British Gas 3	Gas maintenance house	23.33
2	08.06.20	Lloyds	Service Charges	21.94
3	08.06.20	Bluewave	Telecoms	83.50
4	15.06.20	CCC	Rates	369.00

Statutory provisions:- Items 1,2,4: Local Government Act 1972 s111 – Item 3 Telecom Act 1984
Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 9th June 2020

95 LAMPPOST BANNERS

It had been noted that the banners are not looking their best and need replacing. New designs will be considered and costed. County Council brown visitor signs are faded – the county will be informed. Members will identify and list new brown signs that will be helpful for visitors.

96 EQUIPMENT FOR PRESENTATIONS

It was previously **RESOLVED** to investigate the various options for purchasing the most suitable equipment to allow presentations to be made at council meetings and events held in the chamber.

97 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

98 GRANT FUNDING – MYNYDD Y GARREG HALL

A request for the release of the budget allocation of £6k had been received. It was resolved to release the money in full. Note and **close** this item.

99 REFERRALS FROM OTHER COMMITTEES

Castle lighting

It was **RESOLVED** to repair the lighting protection boxes, allowing a provisional amount of up to £1,500.

Mynydd Benches

A total of 5 benches need attention. Two are completely useless and one is in very poor condition. The remaining two will be replaced in the next financial year.

It was **RESOLVED** to renew 3 benches, allowing a provisional amount of up to £1,500 in total. The use of replacement plastic struts will be costed.

100 CORRESPONDENCE – JUNE/JULY 2020

There was no correspondence not dealt with above. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

15th SEPTEMBER 2020

At the **VIRTUAL** meeting of the **FINANCE COMMITTEE** held on Tuesday 15th September 2020

Present	Town Mayor	D.Lloyd-Waterford
	Deputy Mayor	A.Jenkins
	Councillors	J.Bezant, J.Gilasbey, J.James, C.Peters, J.Mayne C.Peters- Bond, G.Beer, P.Thompson
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
	Admin. Assist.	Owain Davies
No Apologies	Councillors	C.Davies

150 MEMBERS' DECLARATIONS OF INTEREST

Minute 156 – Councillor J.Gilasbey left the meeting. Minute 157 – did not speak or vote.

151 FINANCIAL STATEMENTS

Financial statements up to the end of August 2020 had been circulated and were considered.

152 BILLS FOR PAYMENT – JULY - SEPTEMBER 2020

		Invoice	Description	Total	Cat
1	Mynydd Hall	****	Donation	6000.00	R
2	Crown Estate	30802241	Foreshore back rent	360.00	E
3	Ellis Samuel	ES4	Estates contract	1892.00	E
4	Ordnance survey	96201760	Map licence	65.70	E
5	3RSit	11027	Line rental & installations	274.80	R
6	Travis	51	Timber flower boxes	27.00	E
7	Travis	156	Fitments for boxes	29.71	E
8	Waste Pro	5987	Skip for Tanyfynnon	222.00	E
9	SLCC	****	Annual membership	161.00	R
10	Amazon	755	Laminating Pouches	45.98	R
11	Cathedral leasing	1265106	Feminine hygiene	224.64	R
12	Ellis Samuel	ES5a	Additional Work	295.00	E
13	Ellis Samuel	ES5	Estates contract	1892.00	E
14	Rialtas	22069	Omega support	636.00	R
15	Smith of Derby Ltd	114961	Clock Maintenance	1684.08	E
16	Glasdon UK Limited	3040886	Benches	1786.07	E
17	Travis	AGF280	Wood	211.81	E
18	SLCC	132412	Virtual Conference	30.00	R
19	CCC	402345	Election costs 02.01.20	4048.70	R

Statutory provisions:- Items 1-18 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S = suspense P = project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

153 DIRECT DEBITS – JULY/AUGUST 2020

1	British Gas 3	02.07.20	4038	201	Gas maintenance house	23.33
2	Blue Wave	08.07.20	4021	101	Telecoms	72.30
3	Lloyds	09.07.20	4051	101	Service Charges	17.85
4	CCC	15.07.20	4011	101	Rates	369.00
5	British Gas 3	03.08.20	4038	201	Gas maintenance house	23.33
6	3RSit	07.08.20	4021	101	Phone/Computer Contract	154.80
7	Lloyds	11.08.20	4051	101	Service Charges	48.44
8	CCC	17.08.20	4011	101	Rates	369.00
9	PEAC	24.08.20	4026	101	Photocopier	240.12

Statutory provisions:- Items 1,3,4,5,7,8,9: Local Government Act 1972 s111 – Item 2,6 Telecom Act 1984 Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 14th July 2020

154 LAMPPOST BANNERS

It was agreed that the banners are not looking their best and should be taken down. A survey of lampposts will be undertaken to assess the number of new banners needed. This matter will be considered further by the Policy & Resources Committee under the marketing strategy.

155 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

156 GRANT TO TY-GOLAU

It was **RESOLVED** to release the grant of £1100 to Ty-Golau as per agreed budget. Note and **Close** this item.

157 GRANT TO PARC STEPHENS COMMUNITY ASSOCIATION

It was **RESOLVED** to release the grant of £7,000 to P.S.C.A. as per agreed budget. Note and **Close** this item.

158 BUDGET 2020 - 2021

A first draft of the budget had been circulated. It was noted that general reserves were low at the end of the last financial year and should be at least 1/3 of gross expenditure. Estates expenditure will be calculated. Members were requested to e-mail their comments to the office. It was noted that discussing the budget, using shared spread sheets at virtual meetings, would not be practical.

159 CHRISTMAS LIGHTING

The lighting committee outlined its plans, adapted because of Covid restrictions. Festoon lights are to be purchased and lower fencing to surround all 4 tree displays will be costed.

160 REFERRALS FROM OTHER COMMITTEES

Parc Stephens play area – phase 2. It was **RESOLVED** to release the £30k from the park development budget and the £4400 from parks maintenance to cover costs of new equipment – as confirmed by Full Council on 8th September 2020.

161 CORRESPONDENCE – During recess 2020

There was no correspondence not dealt with above. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

13th OCTOBER 2020

At the **VIRTUAL** meeting of the **FINANCE COMMITTEE** held on Tuesday 13th October 2020

Present	Town Mayor	D.Lloyd-Waterford
	Deputy Mayor	A.Jenkins
	Councillors	J.Bezant, J.Gilasbey, J.James, C.Peters, C.Peters- Bond, G.Beer, P.Thompson
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
	Admin. Assist.	Owain Davies
Apologies	Councillors	J.Mayne
No apologies		C.Davies

206 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

207 FINANCIAL STATEMENTS

Financial statements up to the end of September 2020 had been circulated and were considered.

208 BILLS FOR PAYMENT – OCTOBER 2020

		Invoice	Description	Total	Cat
1	CCC	95639219	Election Charges	4048.70	R
2	Travis Perkins	AGG755	Pinboard	50.09	E
3	Visual Capital Ltd	1934	Lease Costs Computers - Qtly	677.46	R
4	Ellis Samuel	ES - 7	Maintenance Contract	1892.00	E
5	Fleur John	4	Bookkeeping Charges	252.00	R
6	Water 4 You	177329	Water	11.88	R
7	3RS IT	11060	Broadband/phone charges	214.80	R
8	3RS IT	11057	Domain Registration	30.00	R
9	Travis Perkins	AGG033	Fence Paint	46.28	E
10	Travis Perkins	AGF785	Fence Paint	12.70	E
11	Filcris	33388	Cemetery fence posts	3490.93	C
12	Eric James	2858	Tanyffynnon clearance	3113.00	E
13	South Wales Knotweed	SWK - 3	Knotweed spraying	5196.00	E
14	Royal British legion	****	Wreath	50.00	R
15	Christine Davies-Lamble	****	Coastal Communities funding	1000.00	P
				20085.84	

Statutory provisions:- Items 1-15 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

209 DIRECT DEBITS – SEPTEMBER 2020

1	British Gas 3	Gas maintenance house	25.83
2	Go Cardless	Phone/Computer Contract	30.00
3	Cathedral Leasing	Feminine hygiene bins	224.64
4	Lloyds	Service Charges	19.10
5	Go Cardless	Phone/Computer Contract	214.80
6	CCC	Rates	369.00
7	Go Cardless	Phone/Computer Contract	677.46

Statutory provisions:- Items 1,3,4,6: Local Government Act 1972 s111 – Item 2,5,7 Telecom Act 1984 Note and **Close** this table from the minutes.

Councillor G.Beer left the meeting at 7.30pm.

Matters Arising from the Finance Committee Meeting of 15th September 2020

210 LAMPOST BANNERS

It was agreed that the banners are not looking their best and should be taken down. A survey of lampposts will be undertaken to assess the number of new banners needed.

211 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

212 CHRISTMAS LIGHTING

The lighting committee outlined its plans, adapted because of Covid restrictions. The website will inform the public of cancellation of the usual Christmas events. Data regarding additional lighting provided by the contractor will be circulated and considered at Full Council on 3rd November 2020.

213 GWENLLIAN CENTRE – FUTURE CONSIDERATIONS

It was noted that Cllrs J.Gilasbey, D.Lloyd-Waterford and C.Peters had resigned as trustees due to concerns over personal financial liabilities. It was recognised that the constitution was not fit for purpose was unworkable and its structure has to change.

Communications between trustees, councillors and officers had caused regrettable distress to both parties and it was acknowledged that good relationships need to be re-built.

A risk assessment of council liabilities will be undertaken.

A virtual meeting between all parties will be arranged once legal advice has been sought and clarity of the positions of all concerned has been established.

It was **RESOLVED** to pay PGC the £10,500 grant allocated in the budget and request repayment of caretaker wages for June-September, the trust to pay future wages directly to the employee. It was further **RESOLVED** to obtain urgent legal advice on the situation regarding the constitution, the lease, the Charity Commission and the legal position of all parties and individuals involved.

214 BUDGET 2020 - 2021

A second draft of the budget had been circulated. It was agreed that the Parc Stephens Community Association would be allocated £6k as requested. In come will be adjusted to reflect the possible lack of rent from commercial properties. The % increase will be kept as low as possible.

215 REFERRALS FROM OTHER COMMITTEES

There were no referrals.

216 CORRESPONDENCE – SEPTEMBER/OCTOBER 2020

There was no correspondence not dealt with above. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

10th NOVEMBER 2020

At the **VIRTUAL** meeting of the **FINANCE COMMITTEE** held on Tuesday 10th November 2020

Present	Town Mayor	D.Lloyd-Waterford
	Deputy Mayor	A.Jenkins
	Councillors	J.Bezant, J.Gilasbey, J.James, C.Peters, C.Peters- Bond, J.Mayne,
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
	Admin. Assist.	Owain Davies
Apologies	Councillors	G.Beer, P.Thompson
No apologies		C.Davies

254 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

255 FINANCIAL STATEMENTS

Financial statements up to the end of October 2020 had been circulated and were considered. Virements will be prepared for approval by Full Council.

256 BILLS FOR PAYMENT – NOVEMBER 2020

		Invoice	Description	Total	Cat
1	Eliis Samuel	ELLIS-8	Estates Contract - November	1892.00	R
2	3RS IT Limited	11091	Web Hosting	84.00	R
3	Proprint	447123102	Christmas Cards	187.50	R
4	SWS	SWS1543	Valuation of 24 Station Rd	420.00	R
5	Mark Stephens		Travel April - Nov	96.75	R
6	Mark Stephens		Estates expenses	114.04	E
7	CCC		Pre ap Planning H.S.E. site	250.00	E
8	Craig	32	Waste disposal - war memorial	200.00	E
9	Steve Chilvers	13	IT final account	175.00	R
10	Clermont direct	2434327	Mayoral gloves & jabot	39.99	R
11	Visual capital	2046	IT quarterly lease	557.46	R

Statutory provisions:- Items 1-11 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

257 DIRECT DEBITS – OCTOBER 2020

1	09.10.20	Lloyds	Service Charges	16.90	R
2	02.10.20	British Gas 3	Gas maintenance house	25.83	R
3	15.10.20	CCC	Rates	369.00	R

Statutory provisions:- Items 1-3 Local Government Act 1972 s111. Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 13th October 2020

258 LAMPOST BANNERS

It was agreed that the banners are not looking their best and should be taken down. A survey of lampposts will be undertaken to assess the number of new banners needed.

259 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

260 CHRISTMAS LIGHTING

Members were informed that the lights were being erected and all plans were on schedule.

261 GWENLLIAN CENTRE – FUTURE CONSIDERATIONS

It was noted that Cllrs J.Gilasbey, D.Lloyd-Waterford and C.Peters had resigned as trustees due to concerns over personal financial liabilities. It was recognised that the constitution was not fit for purpose was unworkable and its structure has to change.

It was previously **RESOLVED** to obtain urgent legal advice on the situation regarding the constitution, the lease, the Charity Commission and the legal position of all parties and individuals involved. This advice is awaited.

262 BUDGET 2020 - 2021

A fourth draft of the budget had been circulated and was considered. It was recognised that options for the future of 24 Station Road would be required before costs could be added to the budget. The planned budget meeting for 17th November will be postponed.

263 REFERRALS FROM OTHER COMMITTEES

There were no referrals.

264 CORRESPONDENCE – OCTOBER/NOVEMBER 2020

There was no correspondence not dealt with above. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

8th DECEMBER 2020

At the **VIRTUAL** meeting of the **FINANCE COMMITTEE** held on Tuesday 8th December 2020

Present	Town Mayor	D.Lloyd-Waterford
	Deputy Mayor	
	Councillors	J.Bezant, J.Gilasbey, J.James, C.Peters, C.Peters- Bond, J.Mayne, G.Beer, P.Thompson
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
	Admin. Assist.	Owain Davies
Apologies	Councillors	A.Jenkins
No apologies		C.Davies

310 MEMBERS' DECLARATIONS OF INTEREST

Minute 320 - Councillor J.Gilasbey did not speak or vote.

311 FINANCIAL STATEMENTS

Financial statements up to the end of November 2020 had been circulated and were considered. Virements had been approved by Full Council and amendments will be made.

312 BILLS FOR PAYMENT – DECEMBER 2020

		Invoice	Description	Total	Cat
1	Ellis Samuel	ELLIS-8	Estates Contract - December	1892.00	R
2	CCC	95878666	Telemat	1576.75	R
3	Glasdon	3045293	Litter Bins	1394.85	E
4	Moneysoft	U184700	Payroll Manager	88.80	R
5	Christine Davies	KID001	Consultancy Fees	1000.00	R
6	Fleur John	KTC006	Bookkeeping	108.00	R
7	One Voice Wales	5372	Councillor Training	120.00	R
8	PEAC	155549	Photocopier	180.12	R
9	Smith of Derby	116689	Clock Maintenance	3929.52	R
10	Post Office	371642	Christmas Postage	157.36	R
11	Travis Perkins	AGJ572/644	Parts for MYG benches	28.61	E
12	Llwyndu Farm	LDF1	Christmas Trees and Barriers	1074.00	R
13	Water for you	178330	Water	83.88	R
14	PGC	***	Electricity back payment	2351.00	R
15	PSCA	***	Additional Mowing Costs	300.00	E
16	T.J.Timber Design	***	Restoring 5 benches in Mynydd	800.00	E

Statutory provisions:- Items 1-16 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S = suspense P = project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

313 DIRECT DEBITS – NOVEMBER 2020

1	02.11.20	British Gas 3	Gas maintenance house	25.83
2	09.11.20	Go Cardless	Phone/Computer Contract	214.80
3	10.11.20	Lloyds	Service Charges	17.55
4	15.11.20	CCC	Rates	369.00
5	23.11.20	ICO	Data Protection Licence	35.00
6	17.11.20	Go Cardless	Phone/Computer Contract	577.46
7	24.11.20	PEAC	Photocopier	180.12

Statutory provisions:- Items 2-5, 7 Local Government Act 1972 s111. Items 1,6 Telecom Act 1984. Note and **Close** this table from the minutes.

Matters Arising from the Finance Committee Meeting of 10th November 2020

314 LAMPPOST BANNERS

It was previously agreed that the banners are not looking their best and should be taken down. A survey of lampposts will be undertaken to assess the number of new banners needed.

315 COUNCIL INSURANCE

New valuations had been prepared and supplied to the insurance company. It was felt that the Mayoral chains were undervalued. They will be re-assessed.

316 CHRISTMAS LIGHTING

The lights have been switched on for this season. In January an assessment will be made of this year's display and the next 5 year contract will be considered.

317 GWENLLIAN CENTRE – FUTURE CONSIDERATIONS

It was recognised that the constitution was not fit for purpose was unworkable and its structure has to change.

It was previously **RESOLVED** to obtain urgent legal advice on the situation regarding the constitution, the lease, the Charity Commission and the legal position of all parties and individuals involved.

318 DONATION TO SALVATION ARMY

A donation is usually given to the Salvation Army Band when it plays carols at the Christmas Lighting evening. A donation will be given if it is requested. Note and **Close** this item.

319 GRANT TO KIDWELLY TWINNING ASSOCIATION

It was **RESOLVED** to release the £300 grant allocated in the budget. Note and **Close** this item.

320 FUNDING FOR FOOD BANK

It was **RESOLVED** to donate £350 towards Christmas hampers. Further donations can be given from the small donations allocation in the budget. Note and **Close** this item.

321 BUDGET 2020 - 2021

A seventh draft of the budget had been circulated. The final figures were agreed and it was referred to Full Council to be approved. Note and **Close** this item.

322 REFERRALS FROM OTHER COMMITTEES

There were no referrals.

323 CORRESPONDENCE – NOVEMBER/DECEMBER 2020

There was no correspondence not dealt with above. Note and **Close** this item.