KIDWELLY TOWN COUNCIL

16th July 2024

At the Hybrid meeting of the ESTATES COMMITTEE held on Tuesday 16th July 2024 at 6.30pm

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| Present | Town Mayor | Carl.Peters-Bond |
|  | Deputy Mayor | C Morgan |
|  | Councillor | Chris.Peters-Bond **(Chair)**, L Douglas, H.Griffiths, A.Herbert, G.Bras, L.Jones, J.Tarsnane, J.Gilasbey,  J Mayne, L Douglas, L Reeves-Davies |
|  | Town Clerk  Estates Officer | Virginia O’Reilly  Mark Stephens |
|  | Town Secretary | J Bell |
| Apologies | Councillors | J Westlake |
|  |  |  |

36 MEMBER’S DECLARATIONS OF INTEREST

There were no declarations of interest.

**37 ESTATES OFFICER REPORT**

The estates officer had provided a written report which was considered. Items noted:-

* It was **RESOLVED** to take out the clock maintenance agreement with Smiths of Derby. The Town Clerk will check if there is any insurance available for the clock.
* Councillors requested a formal agreement to enable KTC to use the PGC lift now that they have taken over the maintenance contract. It will be added it to list of issues with regard to their new lease for the building.
* Hiring signage to support the traffic management plans of processional events is roughly £400 per event. The Estates Manager was asked to research costs of purchasing the signs ourselves. It was **RESOLVED** that if they cost less than £1200 to go ahead and purchase them. Advice was to ensure they are labelled as belonging to Kidwelly Town Council so they don’t go missing after an event.
* A request has been received from a resident to put in a driveway to a housing association property over council land. It was **RESOLVED** to reject this application.

**38 MATTERS ARISING**

**(a) Cemetery** – no response has been received following the tender process. The Estates manager suggested putting some temporary paving in the ashes memorial garden to improve access. It was **RESOLVED** for the estates manager to take this forward (including looking at alternating slabs with dimples in order to mitigate against slipping in frozen weather) by getting costings. Request for a bench to be added to the memorial garden – there is one available. It is important to let people know what is happening, given the delay.

**(b) Quay and Canal** - Canal leak will be looked at by the contractor some time this summer (approx. £6,000 with some cost shared with CCC because it affects the public right of way – a request was made for more certainty around the splitting of the costs).

No further information regarding the quay wall. Costs will be major and may need budgeting for next year. Request for an accurate estimate so it can be added to next year’s budget. Feedback from grant funders is that they tend not to put finance into structures only buildings.

Signage needed down at the quay – draft signage wording had been sent out to councillors. A discussion ensued about the wording. Various amendments were made and agreed.

Path clearance – quotation from contractor of £2,250 to reinstate 400 metres of path to original width, to include replacing gravel where needed. It was **RESOLVED** to accept the quotation.

**(c) Town Square** – Final costings

|  |  |  |
| --- | --- | --- |
| ITEM | Cost £ |  |
| Draft Final Acc contract sum excl VAT | 358,256.60 |  |
| Original contract sum excl VAT | 306,809.71 |  |
| Cost over-run | 51,446.89 | An increase of 16.76% |
|  |  |  |
| KTC draft final commitment | 183,256.60 | This will be KTC’s cost of refurb to town sq. |
| KTC original commitment | 131,809.71 |  |
| Cost over-run | 51,446.89 |  |
|  |  |  |
| Total savings made with omissions | 170,558.50 | Additional cost if scheme as originally designed was delivered. |

Completion date is now 6th August.

Complaints have been received from members of the public and councillors about the laying of the paving which is uneven. This will be raised with the contractor.

**(d)** **H19, H15, A12** – Tender of A12 – only one tender was received of £8,000 from Draintech. The lease now needs to be agreed. This figure can now be used as a baseline for the other two sites to re-open rent review.

**(e) New Street Site** – No further information. Close this item.

**39 ACTIVE TRAVEL ROUTE**

The questionnaire was promoted at the Carnival but there were limitations to engagement at this event. Suggestions of other ways to promote it e.g. letterbox drop, sponsored FaceBook post. We have received a few hundred responses but need to have contact with 4,000 people locally.

##### 40 CAMPER VAN SIGNAGE QUAY

See Minute 38 (b) above.

##### 41 PLANNING – TOWN HALL

Carmarthenshire County Council have received planning permission to re-instate the Town Hall. Work is due to start imminently. Planning reference. PL/07354 (50-60 drawings show the plans).

**42 GWRAIDD CYDWELI**

Advisory subcommittee of this Estates committee for the Smart Towns.

Identify members of the group and formalise how that subcommittee would report back to the Estates Committee.

**43 TENDERS**

See Minute 38 (d) above regarding A12. GLH6 has been put out for tender

**STANDING ORDERS SUSPENDED**

**44 PERSONAL INJURY CLAIM INFORMATION**

This claim will be settled by Kidwelly Town Council’s insurers, Zurich.

##### 45 REFERRALS FROM OTHER COMMITTEES

* 20 mph Changes. Meinciau Road was identified as the only road requiring a change. Kidwelly Town Council will make representation.

**46 CORRESPONDENCE**