KIDWELLY TOWN COUNCIL

17th JANUARY 2023

At the meeting of the Hybrid FINANCE COMMITTEE held on Tuesday 17th January 2023

|  |  |  |
| --- | --- | --- |
| Present | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillors | J.Gilasbey, G.Bras, E.Reeves-Davies, J.Tarsnane  C.Peters-Bond, A.Herbert, D.Lloyd-Waterford, H.Griffiths |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary | A Padgett |
| Apologies | Councillors | S.Ratty, J.Westlake, G.Beer |
| No apologies |  |  |

**299 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**300 FINANCIAL STATEMENTS**

Financial statements up to 31.12.22 had been circulated and were agreed.

**301 BILLS FOR PAYMENT – JANUARY 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Invoice** | **Description** | **Total** | **Cat** |
| 1 | Ellis Samuel | ES10 | Estates - January | 1996.00 | E |
| 2 | J R Pearson | 1222 | Town Hall survey | 2595.75 | P |
| 3 | Prestige | \*\*\*\* | Halberdier flowers | 61.48 | R |
| 4 | Staff | \*\*\*\* | Salaries & backpay | 4646.69 | R |
| 5 | Dyfed pensions | \*\*\*\* | Staff pensions | 8652.92 | R |
| 6 | Wenallt | 760 | Culvert at quay | 1920.00 | E |
| 7 | Cll June James | \*\*\*\* | Dependant allowance | 45.00 | R |
| 8 | Diana brook | \*\*\*\* | Gwen Gwen | 170.00 | P |
| 9 | Eagle designs | \*\*\*\* | Gwen Gwen | 1099.20 | P |
| 10 | BT | QO88BS | Broadband PGC | 170.55 | R |
| 11 | Autodoor | 6934 | Fire roller doors | 620.00 | E |
| 12 | Amman Catering | 2612 | Dishwasher PGC | 228.00 | R |
| 13 | R.T.Electrics | G.6/40 | Christmas lighting contract | 6095.04 | R |
| 14 | CCC | 96802420 | Street lighting | 1355.26 | R |
| 15 | Stephen Clarke | 503/558 | Electrical fittings | 175.67 | E |
| 16 | Eastern Stone | 10936 | Scalpins – PGC car park | 2072.16 | E |
| 17 | Zoom | 181957569 | Zoom | 23.98 | R |
| 18 | One Voice Wales | 6739 | Councillor training | 35.00 | R |
| 19 | Welsh Water | 3027754291 | Water meter - toilets | 133.08 | R |
| 20 | Welsh Water | 3027754282 | Water – PGC & office | 280.40 | R |
| 21 | Infinity | 79905 | Copies | 239.89 | R |

Statutory provisions:- Items 1-21 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S= suspense P= project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

**302 DIRECT DEBITS – DECEMBER 2022**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 08.12.22 | 3RSIT | Phone/Computer Maintenance | 219.60 |
| 2 | 09.12.22 | Lloyds | Service Charges | 10.40 |
| 3 | 14.12.22 | EDF Energy | Electricity toilets - November | 77.03 |
| 4 | 14.12.22 | EDF Energy | Electricity toilets- Nov. adjustment | 7.62 |
| 5 | 14.12.22 | British Gas | PGC Gas | 44.59 |
| 6 | 14.12.22 | British Gas | Electricity | 596.42 |
| 7 | 23.12.22 | Cathedral Leasing | Feminine hygiene bins | 46.80 |
| 8 | 29.12.22 | British Gas | PGC gas | 36.11 |
| 9 | 29.12.22 | British Gas | Electricity | 376.45 |

Statutory provisions:- Items 2-9 Local Government Act 1972 s111. Item 1 Telecom Act 1984. Note and **Close** this table from the minutes.

###### **Matters Arising from the Finance Committee Meeting 13th December 2022**

**303 BLACK CAT TOURISM STRATEGY**

A meeting with the Lottery Officer has been arranged for 19th January 2023.

**304 RISK ASSESSMENT**

The Risk Assessment was considered. It was recognised that section 3.15 – GDPR needed to include reference to staff and councillor training. This will be added to the annual training programme. It was noted that training sessions are not always conveniently timed. On-Line training, which can be accessed at any time will be sought.

It was **RESOLVED** to accept the amended Risk Assessment. Note and Close this item.

**305 REFERRALS FROM OTHER COMMITTEES**

There were no referrals.

**306 CORRESPONDENCE – DECEMBER 2022/JANUARY 2023**

There was no correspondence not dealt with above. Note and **Close** this item.